Bourbonnais Township Park District
Board of Commissioners Committee of the Whole Board Meeting
Recreation Station
770 E Franklin Dr, Bradley, IL 60915
September 28, 2026

Call to Order & Pledge of Allegiance:

The meeting was called to order at 5:30 PM by President Mullinax.

Commissioners Present: Jeff Mullinax, Tim McThenia, Scott Chaplinski, Bill Bukowski

Appointees Present:

Executive Director- Mike O'Shea, Board Secretary-Amanda Langlois, Board Attorney- Jamie Boyd

Visitors Present:

Cherie Smolkovich, Joe Galloy, Kristin Giacchino, Tim Cocoran, Leonard Huffman, Peggy Sue King

Executive Director Report

The Executive Director's written report was included in the Board packet. O'Shea briefly reviewed several items from his report. Regarding the Diamond Point project, he recommended beginning improvements to Field 5, with work on Field 6 planned for the spring. O'Shea also discussed the 2027–2031 Master Plan and asked the Board to review the document in preparation for further discussion at the October meeting, with anticipated approval in November. Regarding the Willowhaven facility improvements, O'Shea noted that an estimate from Pigguish Engineering was included in the Board packet. He explained that the District has two options: delay the project for approximately one year while pursuing OSLAD grant funding or move forward sooner using bond funds. O'Shea provided an update on the Wacky World project for the back room of Exploration Station, noting that revisions and adjustments have been made and the updated proposal was included in the Board packet. The project is planned to be completed in three phases, with Board approval to be obtained prior to proceeding with each phase.

Deputy Director Report

The Deputy Director's written report was included in the Board packet. Langlois informed the Board of the passing of District patron Robert Corbin and shared that his family has requested that memorial donations be directed to the Bourbonnais Township Park District. Langlois stated that she will send a thank-you card to the family on behalf of the District. Langlois then reviewed the Ordinance presented for Board consideration. She explained that the District currently owns two hay wagons that are no longer in use and have been determined to be unsafe. The running gears are each valued at less than $200 and will be sold, while the remaining portions of the wagons will be properly disposed of.

Finance & Personnel

No report submitted and Rodman was absent. O'Shea added that Rodman has been working with the auditors to finish our audit.

Bills & Payroll

No questions we asked.

Recreation & Marketing

Director of Recreation and Marketing Smolkovich's written report was included in the Board packet. Smolkovich added that the District's inaugural soccer league season has concluded and was very successful. She thanked Laskey for her hard work and dedication in organizing and coordinating the league. Smolkovich also reported that the fall flag football league is now underway, along with the adult fall softball league. She concluded by noting that additional volunteers are still needed for the upcoming Sleepy Hollow event.

Reports

- **Exploration Station & Recreation Station:** Minutes submitted. Patterson was absent.
- **River Valley Special Recreation Association:** Minutes submitted.
- **Living History:** No meeting this month.

BTPD Foundation: Chaplinski reported that a meeting regarding the Light Walk was held earlier in the day and went well. He shared that $2,500 in sponsorships has been secured for the event and that he will continue reaching out to potential larger sponsors for additional support. Chaplinski also noted that Green Pro will begin installing the Christmas lights on October 12. The lights will remain off until the official display begins over Thanksgiving weekend.

Parks & Grounds

Director of Parks and Facilities Galloy's written report was included in the Board packet. Galloy reported that the Parks and Facilities Department is actively preparing for the upcoming Sleepy Hollow event. He also noted that dead trees have been removed from the apple orchard and will be replaced with new trees. Additionally, Galloy is exploring opportunities for staff to participate in a fruit tree pruning class to further support the proper care and maintenance of the orchard.

Policy Review / Old Business

Nothing to report

New Business- The ordinance for the bond is exactly what has been discussed at our previous meeting. There will be a bond hearing at 5:15 pm on October 26 before our Committee of the Whole meeting. O'Shea added that he went to the Historic Preservation meeting and they approved the district to paint the window trims vs repainting the shutters or getting new.

Public Comment- Leonard Huffman and Tim Cocoran addressed the Board and expressed their appreciation for the District's efforts and improvements related to Park Golf at Diamond Point Park. They thanked the District for the work completed to date. Director of Parks and Facilities Galloy noted that Featherston has completed the majority of the work associated with the Park Golf improvements.

Kristin Giacchino addressed the Board regarding the RVSRA agreement and expressed her frustration that the agreement was not approved at the meeting. She explained that an approved agreement is necessary for Momence and Chebanse to officially join RVSRA. Giacchino stated that RVSRA received the District's proposed edits in July and subsequently had its attorney review the changes. In August, Chebanse expressed interest in joining the organization. She further explained that, under the revised agreement, each participating district will have one representative on the RVSRA Board. Giacchino reviewed the minor adjustments that had been made to the agreement, stated that she remains open to additional feedback, and noted that previous RVSRA agreements have not included an end date.

Commissioner Mullinax asked Giacchino if she would like to announce an upcoming RVSRA event. Giacchino shared that the Great Mouse Race will be held on November 7 at the Bill Spriggs Civic Auditorium. This year will mark the 10th anniversary of the event.

Adjournment

Chaplinski moved to adjourn the meeting at 6:02 p.m. Bukowski seconded the motion. Motion carried unanimously.

Minutes respectfully submitted by Amanda Langlois.

Amanda Langlois, Board Secretary — Date 10/26/2026

Minutes approved at the board meeting of October 26, 2026