



**Bourbonnais Township Park District
Board of Commissioners Committee of the Whole Board Meeting
Recreation Station
770 E Franklin Dr, Bradley, IL 60915
June 22, 2026**

Call to Order & Pledge of Allegiance:

The meeting was called to order at 5:30 PM.

Commissioners Present:

Dave Zinanni, Jeff Mullinax, Tim McThenia, Scott Chaplinski, Bill Bukowski

Appointees Present:

Executive Director- Mike O'Shea, Board Secretary-Amanda Langlois, Board Attorney- Jamie Boyd

Visitors Present:

Joe Galloy, Carter Rodman, Jeff Bonty

Executive Director Report

The Executive Director's Report was included in the Board packet. O'Shea reviewed the auditor's proposal, provided an update on the 2027-2031 Master Plan, and discussed the status of the Kimley-Horn pavilion project. He also presented the preliminary Willowhaven Facility expansion concept prepared by Piggush Engineering. O'Shea stated that he plans to request a revised proposal that separates the project into two phases: one for the building addition and a second for the exterior site improvements. The Board discussed the proposed phased approach and the overall project concept.

Deputy Director Report

The Deputy Director's Report was included in the Board packet. Langlois updated the Board on a recent meeting with two representatives regarding the potential introduction of Park Golf at Diamond Point Park and Willowhaven Park. She provided an overview of the concept and emphasized that the project is currently in the exploratory discussion phase. A follow-up meeting has been scheduled, during which O'Shea and Galloy will also participate. Langlois also informed the Board that the District has officially sold the concession stand trailer. She concluded her report by announcing that the maintenance team will begin construction of the new sidewalk connecting the pavilion to the roadway. The project is expected to be completed prior to the first Concert in the Park event.

Finance & Personnel

The Director of Finance & Personnel's report was submitted in the board packet. Rodman stated that they are busy working on the first draft of the budget with staff. Zinanni asked about the Turro invoice for \$1600, Galloy explained it was the cost of sensors for the lawn mower.

Recreation & Marketing

The Director of Recreation & Marketing's report was included in the board packet. Smolkovich was absent. Langlois added that Summer Camp is growing quickly in numbers!

Reports

- **Exploration Station & Recreation Station:** Minutes submitted. O'Shea added that the space mural is scheduled to be installed June 29th and then the air tubes will be installed.
- **River Valley Special Recreation Association:** Minutes submitted.
- **Living History:** No minutes submitted.
- **BTPD Foundation:** Minutes submitted. Langlois added that we have given scholarship money to campers! O'Shea added a total of \$2050 has been awarded to campers.

Parks & Grounds

The Parks & Facilities Report was included in the Board packet. Galloy reported that numerous park beautification projects are currently underway throughout the District. He also noted that the new sidewalk connecting the pavilion to the parking lot is scheduled to be completed this week. Galloy informed the Board that a mid-year staff meeting has been scheduled to provide employee safety training, human resources updates, and general District information. Langlois added that the District recently completed three CPR certification sessions, resulting in approximately 90% of staff becoming CPR certified.

Bukowski requested to be included in the next CPR certification training opportunity when additional classes are offered.

Policy Review / Old Business – nothing to report

New Business

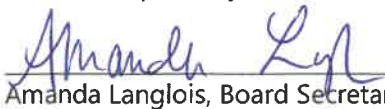
Boyd reviewed the updated River Valley Special Recreation Association (RVSRA) agreement with the Committee. He explained that he had previously met with O'Shea and Langlois to review the proposed revisions. As part of the update, several provisions were removed from the agreement and incorporated into separate bylaws and a contractual agreement to better define governance and operational responsibilities.

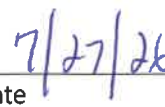
Zinanni recommended that the Board adopt an ordinance to officially rename Coyne Street Park as Perry Farm Park, noting that the area is part of the Perry Farm Park property. Langlois will prepare the ordinance and present it at the next Board meeting for consideration and approval.

Adjournment

Chaplinski made a motion to adjourn the meeting at 6:26 PM, seconded by McThenia.
Motion carried unanimously.

Minutes respectfully submitted by Amanda Langlois.


Amanda Langlois, Board Secretary


Date

Minutes approved at the board meeting of July 27, 2026