



Bourbonnais Township Park District
Board of Commissioners Committee of the Whole Board Meeting
Recreation Station
770 E Franklin Dr, Bradley, IL 60915
October 27, 2025

On October 27, 2025, President Zinanni called the Board of Commissioners Committee of the Whole Board Meeting to order at 5:30 pm with the following people present:

Commissioners Present: Dave Zinanni, Scott Chaplinski, Jeff Mullinax. Tim McThenia, Bill Bukowski

Appointees Present: Amanda Langlois- Board Secretary, Mike O'Shea- Executive Director, Jamie Boyd- Board Attorney

Visitors: Joe Galloy, Frank Cianci, Frank Cianci Sr, Sandi Cianci, Jennifer Doss, Daniel Gerretse

Pledge of Allegiance

Jennifer Doss from Groskreutz, Abraham, Eshleman & Gerretse gave a brief explanation of our audit that they did for the district this year. Everyone received the audit at the last meeting. She stated the district is doing very well.

President Zinanni then congratulated Frank Cianci on his retirement. He stated:

After 11 years of dedication, it's time for you to enjoy this next chapter. You've been our IT Coordinator since 2014, and we're so thankful for the knowledge and support you've shared with us. Wishing you the best as you enjoy this time! Congratulations!

Langlois presented Cianci with a clock as a token of the district's appreciation.

Executive Director- report was submitted in the board packet. O'Shea introduced our new Director of Finance & Personal, Carter Rodman. He will start on November 3, 2025. He will bring a lot to the position, as he is a CPA. Rodman added that he is very excited to join the district and can't wait to dive right in to the position. O'Shea continued that his plan is to start the 2027-2031 Master Plan, and this will be done inhouse. Each month he will bring another update on this project. Boyd asked that when he is putting it together to list each item as facility inventory, real estate inventory etc. so the general public understands. Zinanni also added that the last Comprehensive Plan that was completed came at a significant cost. Upon hiring the new Executive Director, the board inquired whether he could handle this internally, and he is now moving forward with it. O'Shea then discussed that the capital list for 2026 is included along with park improvements that have been discussed with each department.

Deputy Director- report was submitted in the board packet and Langlois added that the Reflection of Kankakee went very well with 25 participants. She also stated that all shows for Sleepy Hollow sold out and went as scheduled. Mullinax thanked Langlois's husband for the use

of his tractor, without that, the shows would not have happened on Saturday night. Galloy wanted to make note of that as well and said we were lucky to have his tractor to make the shows successful.

IT- the report was submitted and no questions were asked.

Finance & Personnel- the report was submitted and there were no questions. Zinanni added that Romo is absent but will be displaying the budget for display and the budget hearing will be in December.

Bills & Payroll- report was submitted in the board packet. Mullinax asked if we made the last payment for the leases on the trucks, and Langlois stated yes, we are waiting for the titles to come in so we can change all titles at once.

Recreation- reports were submitted in the board packet, but Smolkovich was absent.

RVSRA- Minutes were submitted and Zinanni added that they are need of wine bottles for the Great Mouse Race and Langlois noted we have tickets if any Commissioner would like to attend.

Living History- No minutes were submitted and they did have to cancel their last meeting due to Sleepy Hollow.

Friends of the Bourbonnais Township Park District- minutes were submitted and Chaplinski is working on the website. McThenia added that he is working on Aqua for a donation as well as ComEd.

Parks & Facilities- Galloy's report was submitted in the board packet. He added that everything is going smooth, landscaping in front of the Exploration Station is getting complete, they did demo 3 different lawn mowers. As far as Safety Coordinator, he is working through the PDRMA audit.

Policy Review- none

Public Comment- No Comment

Old Business- none

New Business- none

Motion to adjourn the meeting made by Mullinax, seconded by Chaplinski. All in favor. Motion carried. Adjourned at 6:00 pm.

Minutes respectfully submitted by Amanda Langlois.

Amanda Langlois, Board Secretary

Date

Minutes approved at the board meeting of November 24, 2025