



**Bourbonnais Township Park District**  
**Board of Commissioners Committee of the Whole Board Meeting**  
**Recreation Station**  
**770 E Franklin Dr, Bradley, IL 60915**  
**November 24, 2025**

On November 24, 2025, President Zinanni called the Board of Commissioners Committee of the Whole Board Meeting to order at 5:30 pm with the following people present:

**Commissioners Present:** Dave Zinanni, Scott Chaplinski, Jeff Mullinax. Tim McThenia, Bill Bukowski

**Appointees Present:** Amanda Langlois- Board Secretary, Mike O'Shea- Executive Director, Jamie Boyd- Board Attorney, Rob Romo- Treasurer

**Visitors:** Carter Rodman, Cherie Smolkovich, Lindsey Laskey, Jeff Bonty

Pledge of Allegiance

**Executive Director-** report was submitted in the board packet. O'Shea presented the pond maintenance improvement proposal for Willowhaven and Diamond Point, with the bid enclosed in the board packet. The project is intended to improve pond health and enhance public access. Although we met with multiple vendors, only one submitted a proposal. It was noted that the Army Corps of Engineers confirmed a permit is not required for the Willowhaven wetlands, and the project will be categorized as a capital improvement. Maintenance staff have already completed shoreline cleanup in both areas.

McThenia inquired about Item #6 in the proposal, expressing concern regarding potential ruts and the cost of ground restoration. O'Shea explained that the work will occur while the ground is frozen, which should reduce damage. O'Shea added that some site repairs are already necessary, and this project aligns well with that work.

Zinanni noted he had been involved in earlier discussions and emphasized the importance of completing the project at this time. He stated that Double G is familiar with the property, having performed work there previously. It was further noted that the Diamond Point Pond is currently in worse condition than the pond at Willowhaven. Enhancing recreational use of both ponds is a primary goal, and preliminary discussion also included the potential development of walking paths in the future.

**Deputy Director-** The report was submitted as part of the board packet. Langlois also shared a thank-you card from a patron whose family expressed their appreciation for the recent riverbank cleanup, noting how beautiful the view has become. She further provided an update on our current IT operations, highlighting the significant progress made and how smoothly everything is running.

**Finance & Personnel-** Carter expressed his appreciation to everyone for making him feel so welcome, offering special thanks to Rob Romo and Chris in Accounting for their assistance as he learns the position, and to O'Shea for sharing the budget with him. O'Shea added that Rodman will oversee the District's Positive Pay account with People's Bank.

**Bills & Payroll-** report was submitted in the board packet.

**Recreation-** The report was submitted in the board packet. Smolkovich introduced Lindsey Laskey, our new Recreation Supervisor. Laskey shared that she is excited to step into this role, noting that she grew up in the area and has two children and a husband who is also from Bourbonnais.

Smolkovich added that we saw a record number of participants for the Turkey Trot, and staff are now busy preparing for Christmas on the Farm.

**RVSRA-** minutes were submitted, Zinanni added that the Great Mouse Race event went very well.

**Living History-** No minutes were submitted; meeting was canceled due to Sleepy Hollow.

**Parks & Facilities-** Galloy's report was included in the board packet, and he was absent from the meeting. O'Shea noted that shoreline maintenance work at Diamond Point and Willowhaven has been completed, resulting in a significantly improved riverbank view. He shared that another internal parks meeting will be held in December to discuss upcoming projects. O'Shea also announced that we are now members of NRPA and encouraged everyone to log in and take advantage of the available resources.

**Policy Review-** Boyd requested that the item be tabled to allow for further review. The Board concurred and agreed to table the matter.

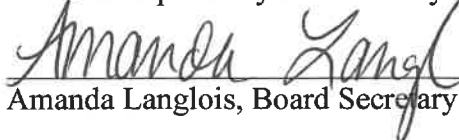
**Public Comment-** No Comment


**Old Business-** none

**New Business-** Langlois reviewed the proposed 2026 board meeting calendar. She also invited the board to the Employee Christmas Luncheon, scheduled for December 11, 2025.

A motion to adjourn the meeting was made by Mullinax and seconded by Chaplinski. All were in favor, and the motion carried. The meeting was adjourned at 5:57 p.m.

Minutes respectfully submitted by Amanda Langlois.

  
Amanda Langlois, Board Secretary

  
Date

*Minutes approved at the board meeting of December 15, 2025*