



**Bourbonnais Township Park District**  
**Board of Commissioners Committee of the Whole Board Meeting**  
**Recreation Station**  
**770 E Franklin Dr, Bradley, IL 60915**  
**September 22, 2025**

On September 22, 2025, President Zinanni called the Board of Commissioners Committee of the Whole Board Meeting to order at 5:30 pm with the following people present:

**Commissioners Present:** Dave Zinanni, Scott Chaplinski, Jeff Mullinax. Tim McThenia

**Appointees Present:** Amanda Langlois- Board Secretary, Mike O'Shea- Executive Director, Jamie Boyd- Board Attorney

**Visitors:** Joe Galloy, Cherie Smolkovich, Kelli Brza, Kristin G

Pledge of Allegiance

Kirstin Giacchino, Executive Director from River Valley Special Recreation, did a short presentation on what the RVSRA does, its partnerships, associates, etc. Everyone received their fall brochure too. She stated the board meetings are the 3<sup>rd</sup> Tuesday of each month at 5 pm.

President Zinanni then congratulated Kelli Brza on her retirement. He stated:

*We are so grateful for the 18 years you dedicated to our district. Even after stepping away for a short time, we were fortunate to have you return and share your talents and commitment with us for the past 7 years. Starting as a part time front desk clerk and finishing your career as our Director of Finance & Personnel. Your hard work, loyalty, and positive spirit have left a lasting mark, and you'll be greatly missed. Wishing you all the best in this exciting next chapter!*

Langlois presented Brza with a clock as a token of the district's appreciation.

**Executive Director-** report was submitted in the board packet. O'Shea noted that in the board packet there was information about the pavilion sound system, quotes and descriptions of what we would be purchasing. He has submitted a grant to help cover the costs. McThenia asked if anyone helped that had expertise with this. O'Shea stated that Brad Thomas helped us out a lot as well as both vendors we worked with for the quotes. Ruder is a local company that we do business with regularly. Chaplinski had a few comments about the quotes and asked to discuss this further with O'Shea at a later time.

**Deputy Director-** report was submitted in the board packet and Langlois did not have anything to add.

**IT-** Zinanni stated the report was brief but take note that alarm buttons have been installed at facilities which a great safety feature. Chaplinski asked about the time frame for Cianci's retirement. Langlois replied 5 weeks, October 30<sup>th</sup> is his last day. O'Shea reassured the board that Langlois and himself have been meeting with 2 different IT companies that we will consider

and we have decided to not rehire that position at this time. O'Shea will send both proposals to the board for them to look over.

**Finance & Personnel-** the report was submitted and there were no questions.

**Bills & Payroll-** report was submitted in the board packet, but there were no questions.

**Recreation-** reports were submitted in the board packet. Zinanni noted nice job to Smolkovich on the numbers in the report, he likes seeing that. Smolkovich added we have sold 288 tickets so far for Sleepy Hollow and they just went on sale this morning!

**RVSRA-** No minutes were submitted.

**Living History-** No minutes were submitted.

**Parks & Facilities-** Galloys report was submitted in the board packet and no questions were asked.

**Policy Review-** none

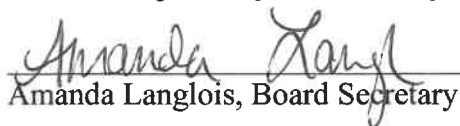
**Public Comment-** No Comment

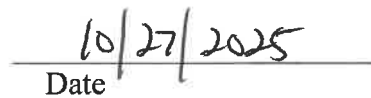
**Old Business-** none

**New Business-** none

Motion to adjourn the meeting made by Mullinax, seconded by Chaplinski. All in favor. Motion carried. Adjourned at 6:07 pm.

Minutes respectfully submitted by Amanda Langlois.

  
Amanda Langlois, Board Secretary

  
Date

*Minutes approved at the board meeting of October 27, 2025*