



**Bourbonnais Township Park District  
Board of Commissioners Meeting  
Exploration Station... a children's museum  
1095 W Perry Street, Bourbonnais, IL 60914  
June 22, 2020 at 5:30 P.M.**

President Brian Hebert started the meeting by reading the follow:

The meeting is being held under Public Act 101-0640, which amends Section 7 of the Open Meeting Act to allow for public bodies subject to OMA to conduct remote meetings under certain conditions. We are holding a remote meeting based on Governors Executive Order that is issued through June 29, 2020.

The June 22, 2020 Board of Commissioners Zoom Board Meeting was then called to order by President Hebert at 5:30 pm with the following people present:

Commissioners Present: Clark Gregoire, Anthony Settle, Kim Bennett, Wayne Delabre and Brian Hebert.

Appointees Present: Hollice Clark  
Remoted in: Dan Borschnack and Brian Scott

Staff Present: Amanda Langlois and Frank Cianci  
Remoted in: Joe Galloy, Sarah Winkel, Mike Crews, Sharon Richardson, Kelli Brza, Brittaney Beck, Jen Blair, Kristi Schu, Tammy Marcotte and Lillian Hurt.

**Staff Reports:**

Executive Director: Hollice Clark submits his report weekly to the board and is not included in the board packet. Clark started by informing the board that Paula Rogers will not be here tonight because she is in the hospital. He has been working with Brian Scott on the time line for the budget and we can go into August if need be. The meeting on that was scheduled for Wednesday June 24, 2020 will now be canceled.

Finance & Personnel- Paula Rogers was absent from the meeting.

Recreation Station- Sarah Winkel's board report was filed with the June 22, 2020 board packet. (This consists of Kourtnee Thompson, Nicole Jenkin and Jen Blair's reports) Winkel added that registrations are slow but they are coming in. Day camp is going well,

our adult softball will be starting soon, and safety training new staff is complete. Clark took over and stated there are many changes in the Bourbonnais School. They currently do not charge us to run our Before and After School Program there, in return we let teachers have a 10 minute leeway for child care. We are now working on an intergovernmental agreement with the school to help with any issues that may have arose in the past. June 26, 2020 will start Phase 4 of Covid which means we will be able to have Senior Fitness, church, etc.

Diamond Point – Mike Crew’s board report was filed with the June 22, 2020 board packet. Crews stated they have been doing items that normally can’t be done such as mulching, pruning trees, irrigation audit, resetting base anchors, etc. July 6, 2020 will be the opening of Adult Softball and rentals.

Parks & Grounds- Joe Galloy’s board report was filed with the June 22, 2020 board packet. Galloy informed the board that he has a horticulturist working and she is doing a great job. He also stated they are close to being done with the landscaping at the new Playspace at the museum, hayfield is doing well, Willowhaven is finally dry enough they are mowing and tomorrow they will be working on the two large trees that are down at Perry Farm.

Marketing- Sharon Richardson’s board report was filed with the June 22, 2020 board packet. Richardson has been working on fall events, the annual report, all ads, the marketing plan, etc. She stated that Julie Gindy does all of our brochure corrections on the website and as a courtesy to the district, she is not charging for April or May. Richardson and her assistant Lillian are continuing working on the fall brochure, updating website, etc.

Hebert complimented the staff on how well they are all doing during this difficult time.

### **Ad Hoc Committee Reports:**

Special Recreation: Minutes were submitted in the June 22, 2020 board packet. Settle added they voted on board positions. Don Palmer is Chairman, Doug Kripple is Vice-Chairman and Kim Bennett is Secretary. They are trying to teach social distancing, running virtual programs, and hoping to be able to have the Mouse Race in November.

Bennett added that as everyone knows the Zagster bike program has been canceled. She has talked with Staci Wilkens from the KCCVB and we more than likely will

not be refunded any of the funds we paid. Bennett also added the KCCVB is moving out of the building they were in and Wilkens will be working from home.

Living History: No minutes were submitted. (No meeting due to COVID-19)

**Consent Agenda:**

A motion was made by Gregoire and seconded by Delabre to approve the Consent Agenda with. **Roll call: Delabre-AYE, Gregoire-AYE, Settle-AYE, Bennett-AYE, Hebert-AYE. Motion Carried.**

**Unfinished Business:** Clark started saying that Brian Scott asked him to contact PDRMA about our Summer Concert Series. PDRMA stated we could have the concerts but we would not have coverage. Scott stated that PDRMA called to our attention provisions in our policy that we should be aware of that could result in non-coverage. Scott said we could become liable if we do not follow state law, which would put us outside our policy coverage. There is little guidance on interpreting the governor's orders at this time that could make holding the concerts while conforming with state law to be difficult. Clark said he will also email IAPD about opening playgrounds. Hebert asked each board member if we should or should not have the concerts. Each member stated no, it was not in the best interest of the district to move forward with the concerts. Clark will contact the concert's sponsor Fieldstone Credit Union.

**New Business:**

Hebert asked if there was a motion to accept the Accounts Payable. Settle made the motion, Bennett seconded. **Roll Call: Delabre-AYE, Gregoire-AYE, Settle-AYE, Bennett-AYE, Hebert-AYE. Motion Carried.**

Hebert asked if there was a motion to accept the Payroll. Gregoire made the motion, Bennett seconded. **Roll Call: Delabre-AYE, Gregoire-AYE, Settle-AYE, Bennett-AYE, Hebert-AYE. Motion Carried.**

Hebert asked if there was anything else. Delabre asked to talk. He started out by saying since he delivers mail daily, he sees and talks to many people in our community. One older couple stated they love our programs and parks and one mom that has children in our programs said her kids love participating in our programs. These two individuals both said something that made him concerned. They both told Delabre that the board was discussing whether to give the

Executive Director a 30-day notice and whether or not to remove him from his position. Hebert stated that was not true. Gregoire said he stood on Hebert's porch and he told him there were three options and Hebert was picking the third option, which was to be positive and move forward. Gregoire asked what the other two options were. Hebert stated one was to not renew the contract and give him 30 days, two was to stay the same and three was to move on in a positive mode. Hebert said he never said that and Delabre said he didn't believe him and there have been conversations between board members on the side. Hebert said he did talk with each member and told them he was moving forward in a positive mode. Delabre stated he was never included on this conversation. Hebert then asked for a motion to adjourn the meeting and go into closed session.

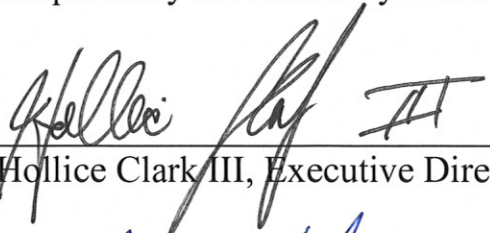
Motion to adjourn and go into closed session at 6:09 pm was made by Bennett, seconded by Settle. **Roll Call: Delabre-AYE, Gregoire-AYE, Settle-AYE, Bennett-AYE, Hebert-AYE. Motion Carried.**

Motion to adjourn closed session at 6:22 pm was made by Bennett, seconded by Settle. **Roll Call: Delabre-AYE, Gregoire-AYE, Settle-AYE, Bennett-AYE, Hebert-AYE. Motion Carried. Motion carried.**

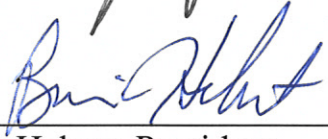
Motion to reopen the meeting at 6:23 pm was made by Delabre and seconded by Bennett. **Roll Call: Delabre-AYE, Gregoire-AYE, Settle-AYE, Bennett-AYE, Hebert-AYE. Motion Carried.**

Motion to adjourn the meeting at 6:25 pm was made by Delabre and seconded by Bennett. **Roll Call: Delabre-AYE, Gregoire-AYE, Settle-AYE, Bennett-AYE, Hebert-AYE. Motion Carried.**

Respectfully Submitted by Amanda Langlois.

  
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Hollice Clark III, Executive Director

7-30-2020  
Date

  
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Brian Hebert, President

7-30-2020  
Date

Minutes approved at the board meeting of July 27, 2020