



**Bourbonnais Township Park District
Board of Commissioners Meeting
Exploration Station... a children's museum
1095 W Perry Street, Bourbonnais, IL 60914
February 24, 2020 at 5:30 P.M.**

The February 24, 2020 Board of Commissioners Meeting was called to order by President Delabre at 5:30 pm with the following people present:

Commissioners Present: Wayne Delabre, Clark Gregoire, Anthony Settle, Brian Hebert, Kim Bennett

Appointees Present: Hollice Clark, Dan Borschnack, Brian Scott

Staff Present: Amanda Langlois, Sarah Winkel, Kourtnee Thompson, Jen Blair, Tammy Marcotte, Paula Rogers

Visitors Present: none

Staff Reports:

Executive Director: Hollice Clark's board report has been filed with the February 24, 2020 board packet. Hollice did have three items to add. One, Brian Scott recommended we bring IAPD in to talk with the board about self-evaluation, so Hollice has been in contact with Peter Murphy. Two, with much sadness, Brian Scott and his firm has resigned from being BTPD's legal counsel due to other commitments. The firm will remain as the Board's attorney until a process and decision has been made to appoint the new attorney or firm. We will need to seek legal counsel from up north, there is not anyone in our area that handles park district's legal business. Hollice noted he will contact the Kankakee Valley Park District; they have also been through this process recently needing to find legal counsel out of the area. And three, on March 1, 2020, the Olde Time Farm Show will have their auction at Perry Farm and it starts at 1 pm.

Finance & Personnel: Paula Rogers's board report has been filed with the February 24, 2020 board report. Paula stated the financials were all included and asked if there were any questions. No questions were asked.

Recreation Station: Sarah Winkel's board report has been filed with the February 24, 2020 board packet. Sarah also added that the May through August brochure is in the works. The meeting with the Senior Fitness participants was very positive and we received some great feedback about this program. We will be partnering with the Kankakee Valley Park District and SRA to run a Reasonable Suspicion Training.

Diamond Point and Parks & Grounds: Joe Galloy and Mike Crews, both absent, but their report has been filed with the February 24, 2020 board packet.

Marketing: Sharon Richardson was absent but her report has been filed with the February 24, 2020 board packet. Hollice added the preliminary numbers show we made \$10,000.00 in the Chocolate Tour.

Ad Hoc Committee Reports:

Special Recreation: Minutes were included in the February 24, 2020 board packet. Bennett added they did have a garage sale fundraiser, but she did not know the profit it made.

Living History: *no minutes submitted*

Consent Agenda:

A motion was made by Settle and seconded by Bennett to approve the minutes of the Regular Board Meeting on January 27, 2020. **Roll call: Bennett-AYE, Gregoire-AYE, Hebert-AYE, Settle-AYE, Delabre-AYE. Motion Carried.**

Unfinished Business: N/A

New Business:

Bennett had a few questions on accounts payable, but after discussion, the issues were coding errors and everything was correct. Gregoire made a motion to accept the Accounts Payable and Bennett seconded. **Roll Call: Bennett- AYE, Gregoire- AYE, Hebert- AYE, Settle- AYE, Delabre- AYE. Motion Carried.**

Delabre asked if there was a motion to approve Payroll, Hebert made the motion and Gregoire seconded. **Roll Call: Bennett-AYE, Hebert- AYE, Settle-AYE, Gregoire-AYE, Delabre-AYE. Motion Carried.**

Delabre asked if there was a motion to accept the lowest bid for the Exploration Station Play Space project, which was from PSI. The bid came in at \$69,318.00 including Alternates 1 & 2. Settle made the motion and Gregoire seconded. **Roll Call: Bennett-AYE, Hebert-AYE, Settle-AYE, Gregoire-AYE, Delabre-AYE. Motion Carried.**

Delabre asked if there was a motion to approve the \$25,641.88 purchase of the equipment for the Exploration Station Play Space. Clark noted that by ordering the equipment ourselves, we save money. Gregoire made the motion and Settle seconded. **Roll Call: Bennett-AYE, Hebert-AYE, Settle-AYE, Gregoire-AYE, Delabre-AYE. Motion Carried.**

Delabre asked if there was a motion to approve the purchase of the 36 passenger bus for \$135,609.00 from Midwest Transit, the only bid we received. Gregoire made the motion and Bennett seconded. **Roll Call: Bennett-AYE, Hebert-AYE, Settle-AYE, Gregoire-AYE, Delabre-AYE. Motion Carried.**

Motion to adjourn at 5:56 pm was made by Bennett, seconded by Hebert. **All in favor, Motion carried.**

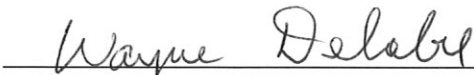
Respectfully Submitted by Amanda Langlois



Hollice Clark III, Executive Director

4-27-2020

Date



Wayne Delabre, President

4-27-2020

Date

Minutes approved at the March 23, 2020 board meeting