



**Bourbonnais Township Park District  
Board of Commissioners Meeting  
Exploration Station... a children's museum  
1095 W Perry Street, Bourbonnais, IL 60914  
April 26, 2021 at 5:30 P.M.**

The April 26, 2021 Board of Commissioners Board Meeting was called to order by President Hebert at 5:30 pm with the following people present:

Commissioners Present: Clark Gregoire, Anthony Settle, Wayne Delabre, Brian Hebert

Appointees Present: Hollice Clark, Michael Hayes, Dan Borschnack

Staff Present: Amanda Langlois, Paula Rogers, Sarah Winkel, Kelli Brza, Tammy Marcotte, Frank Cianci, Mike Crews, Jen Blair

Visitors: Bob Redmond, Sue Gregoire, Herb Forkenbrock, David Zinanni, Kelly Zinnani, Darrel Bruck, William Bukowski, Lori Bukowski, Rick LaFine, Mike Watson

**Staff Reports:**

Executive Director: Hollice Clark explained details from the Comprehensive Master Plan meetings. We are up to 392 online surveys completed and he also handed out a detailed time line for the Comprehensive Plan. Clark is monitoring Senate Bill 317 which allows the district to apply for a tourism grant. He also stated that Langlois will email the 1992 Comprehensive Plan to all board members.

Finance & Personnel- Paula Rogers submitted her monthly Financial Report with the April 26, 2021 board packet. She passed out the financials and explained them. Rogers added that revenue is down.

Recreation Station- Sarah Winkel's board report was filed with the April 26, 2021 board packet. She stated that the Easter Egg hunt went well this year, especially since we partnered with the Village of Bourbonnais. Brochures are coming this week but it is available online. Winkel also summarized her report that was submitted.

Delabre asked Winkel if anyone was in contact with Fieldstone Credit Union about sponsorship for the Concerts in the Park? Clark replied that Langlois had and they will be sponsoring again this year. Hebert then thanked everyone that helped with the Egg Hunt as well.

Diamond Point – Mike Crew’s board report was filed with the April 26, 2021 board packet. Crews stated he has been back out at Diamond Point for about a month and summarized his report that was filed.

Parks & Grounds- Joe Galloy was absent but his board report was filed with the April 26, 2021 board packet. Clark added that the sheep will be sheared soon, but with temperatures still low at night, they are holding off. He also said that vandalism is still happening and we down to about one no swimming sign now. Hebert stated that a staff member took him to the area that maintenance, along with ONU students, cleared and it looks great.

### **Ad Hoc Committee Reports:**

Special Recreation: The minutes from their March 16, 2021 meeting were submitted with April 26, 2021 board packet. Settle added that they will be having a popcorn and car wash fundraiser.

Living History: No minutes were submitted.

### **Consent Agenda:**

A motion was made by Gregoire and seconded by Settle to approve the Consent Agenda. **Roll call: Roll Call: Settle- AYE, Gregoire-AYE, Delabre- AYE, Hebert-AYE. Motion carried.**

-Approval of minutes for Regular Board Meeting April 26, 2021

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### **Unfinished Business:**

### **New Business:**

Hebert asked if there was a motion to approve to pay the April bills. Gregoire made the motion, Delabre seconded. Settle asked what the Premier Specialties Banner bill was for. Amanda Langlois explained that we ordered the banners that are at Diamond Point from Premium Specialties and they were actually paid for by sponsors. He also asked what the Diamond Point start up was? Langlois explained it was the start up cash for concessions that we start up with at the beginning of the

season and it is redeposited at the end of each season. **Roll Call: Settle- AYE, Gregoire-AYE, Delabre- AYE, Hebert-AYE. Motion carried.**

Hebert asked if there was a motion to approve to pay the April Payroll. Delabre made the motion, Gregoire seconded. **Roll Call: Settle- AYE, Gregoire-AYE, Delabre- AYE, Hebert-AYE. Motion carried.**

At this time, Hebert thanked Clark Gregoire for all of the countless hours he put in as a board member over the last 6 years. He congratulated him for an outstanding job and hoped he will continue to come around and offer his advice. Hebert presented Gregoire with a token of appreciation from the Bourbonnais Township Park District. Delabre added that a board member does put in way more hours than anyone knows. When Gregoire was elected to the board, Delabre really didn't know him, but over the years they have become friends. Settle also thanked him for his time on the board as well as the SRA board. Gregoire stated it has been a pleasure to serve on the board, even though there were times everyone didn't agree, they did all get a lot accomplished and made the district a better place. He also added it was a pleasure to work with staff.

Hebert asked if there was a motion to approve Hollice Clark as Pro-Tem President for the purpose of holding an Election of Board Officers. Hebert made the motion, Delabre seconded. **All in favor. Motion carried.**

A nomination was made to name Brian Hebert as President of the Bourbonnais Township Park District of Commissioners by Zinnani seconded by Bukowski.

With no other nominations offered, Delabre made a motion to close nominations for President, Settle seconded. **All in favor. Motion Carried.**

A nomination was made to name David Zinnani as Vice President of the Bourbonnais Township Park District of Commissioners by Settle seconded by Bukowski.

With no other nominations offered, Settle made the motion to close the nominations seconded by Bukowski. **All in favor. Motion carried.**

Hebert asked for all in favor of David Zinanni as Vice President. Settle made the motion and Bukowski seconded. **All in favor. Motion carried.**

President Hebert made the following board appointments:

Board Attorney- Odelson, Sterk, Murphey, Frazier & McGrath LTD.  
**All in favor. Motion carried.**

Hollice Clark- Secretary- **All in favor. Motion carried.**

Dan Borschnack- Treasurer- **All in favor. Motion carried.**

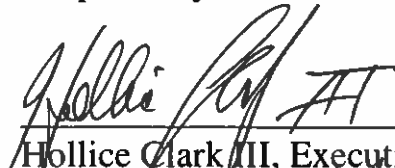

Sarah Winkel- Assistant Secretary- **All in favor. Motion carried.**

President Hebert made the following appointments: Commissioners Committee Assignments for FY 2021-2022. According to the Board of Commissioners Policy, Brian Hebert made the following appointments: River Valley Special Recreation Association: Hebert and Settle.

Hebert asked for a motion to hold a Special Board Meeting on May 19, 2021 at 5:30 pm at the Exploration Station in order vote on the bids for the Perry Farm House porch remodel. Bukowski made the motion, Settle seconded. **Roll Call: Bukowski- AYE, Zinanni- AYE, Settle- AYE, Delabre- AYE, Hebert- AYE. Motion Carried.**

Motion to adjourn at 6:11 pm was made by Settle, seconded by Delabre. **All in favor. Motion carried.**

Respectfully Submitted by Amanda Langlois.

 Hollice Clark III, Executive Director	<u>5-24-21</u> Date
 Brian Hebert, President	<u>5-24-21</u> Date

Minutes approved at the board meeting of May 24, 2021