



**Bourbonnais Township Park District
Board of Commissioners Meeting
Explor. Station 1095 W Perry St, Bourbonnais, IL 60914
January 25, 2021**

President Brian Hebert started the meeting by reading the follow:

The meeting is being held under Public Act 101-0640, which amends Section 7 of the Open Meeting Act to allow for public bodies subject to OMA to conduct remote meetings under certain conditions. We are holding a remote meeting based on Governors Executive Order.

The January 25, 2021 Board of Commissioners Zoom Board Meeting was called to order by President Hebert at 5:30 pm with the following people present:

Commissioners Present: Wayne Delabre, Clark Gregoire, Brian Hebert

Appointees Present: Hollice Clark, Dan Borschnack, Michael Hayes

Staff Present: Amanda Langlois, Paula Rogers, Frank Cianci

Visitors: Chris Beach- Kankakee Daily Journal, Bill Bukowski

Zoom Visitors: Brittaney Beck, Kourtnee Thompson, Dave Zinnani

Hebert then stated he will move the BINA Hearing to top of agenda. He asked if there were any public comments. There were none. Clark stated 2 years ago we had bonds that are still outstanding with interest rates of 3.67% and 3.68%. Those bonds were used to renovate the bathrooms at the Recreation Station, restroom renovations at Willowhaven, residing and windows at Willowhaven and it also helped with the building of our storage facility. Our new bonds will pay that off, it will allow us to do some capital projects and it will have an interest rate of 1.5%. Plus, it will be financed locally at People's Bank. Some of the items on the capital list is to renovate the front porch at the farm house, roof repairs, barn rehab, etc. We have no intentions of purchasing land. We are looking at building pickleball courts, which is a fast growing sport. Delabre added that a large portion of the new bond is paying off the old bonds, which will save us money due to the interest rate being so low. Hebert asked if there was a motion to approve the BINA Hearing. Gregoire made the motion and Delabre seconded. **Roll Call: Settle-ABSENT, Gregoire-AYE, Delabre-AYE, Hebert-AYE. Motion Carried.**

Staff Reports:

Hollice Clark – Clark covered all staff reports. He thanked staff for doing a great job during these rough times. Maintenance has performed outstanding. Clark has had many people comment on how clean and nice our parks are. Since we have moved into Tier 1 mitigation, cards and fitness can start. We will also offer a Seniors Valentine's Day luncheon on February 13, 2021. On January 26, 2021, the staff will have a brainstorming meeting to discuss ideas for upcoming programs and events. The next brochure will be digital. The plan is to have our summer brochure be digital as well but also offer hard copies at each facility. PDRMA sent an independent appraiser to inspect our facilities to make sure our coverage is up to

date. By board request, Clark had PDRMA and our attorney address and make a determination on the liability of our Scarecrow event. Clark read the following from PDRMA:

First, we do not believe the Park District has any liability for an incident in which a vehicle on Kennedy Drive would leave the roadway and collide with pedestrians. Or, stated differently, no more liability exists than would exist without the event simply due to the number of participants/spectators. The concern raised to you is simply acknowledging the reality that the greater number of pedestrians increases the small risk of a vehicular/pedestrian collision, to a slightly higher risk. This increase in risk, however, does not increase liability proportionally. For example, participation in a contact sport such as football or hockey certainly increases the risk of injury over a non-contact sport. Liability, however, is judged on the safety of the football event itself, and not whether a "safer option" was to play badminton. This event may increase the traffic on the sidewalk along Kennedy Drive, but it appears to be and intended and permitted use of the Village's property.

Amanda Langlois passed out the results from PDRMA and the attorney. Clark asked Michael Hayes if he had anything to add, and he said no, he agreed with what PDRMA stated. Delabre added that placing the scarecrows behind the fence makes it inaccessible to the handicap. He stated that this affects him personally, with his brother being in a wheel chair.

Hebert said when we made cost cutting measures for the district, how much did we save? Clark said let Paula Rogers go over that with her report.

Finance & Personnel: Paula Roger's board report was filed with the January 25, 2021 Board Packet. Rogers started by answering Hebert's question. She stated the district saved about \$70,000 just in salaries alone. Accounts payable and P-Cards were also down. She projected a negative balance before the furloughs but now the end result is a positive result of approximately \$160,000.00. We are being cautious as we call staff back. We want to make sure we have revenue coming in. Clark added this was the toughest decision when the district decided to furlough employees. He also complimented the staff for the amount of effort they put in into cost cutting with supplies, bills, etc. Recreation Station front desk staff is back, but at limited hours, 10 am to 2 pm. The farm house also is open at the front desk from 9 to 11 am.

Rec Department: Report was submitted with the January 25, 2021 Board Packet. Clark added that Kourtnee Thompson started back working January 22, 2021. The Village of Bourbonnais is allowing us back in the Municipal Center for our cards and bingo.

Diamond Point: Report was submitted with the January 25, 2021 Board Packet. Clark stated that Crews is working on servicing Diamond Point equipment.

Parks & Grounds: Report was submitted with the January 25, 2021 Board Packet. Clark wanted to remind everyone that with the snow coming, the maintenance department will work on clearing the parking lots first and then the trails. They have been doing shut down items at Willowhaven and some patching at the Exploration Station.

Marketing: No report was given. Clark did state that himself, Amanda Langlois and Nicole Jenkins have been keeping up in this area with anything that needs attention.

Hebert complimented the maintenance department for keeping on top of things, clearing out trees when they are on the trail, clearing snow, etc.

Ad Hoc Committee Reports:

Special Recreation: Report submitted with the January 25, 2021 Board Packet

Living History: No meeting due to Covid-19

Kankakee County Visitors Bureau: Report submitted with the January 25, 2021 Board Packet. Clark stated they had a regular meeting and they are waiting on the trial results which will be on January 27, 2021.

Consent Agenda: Hebert asked for a motion to accept the Consent Agenda. Gregoire made the motion and seconded by Delabre. Hebert did want to make one correction on the Committee of the Whole minutes. The date on the heading of the report needs to be changed to January 20, 2021. With that correction, we had roll call. **Roll Call: Settle-ABSENT, Gregoire-AYE, Delabre-AYE, Hebert-AYE. Motion Carried.**

- Approval of the minutes of Regular Board Meeting December 21, 2020
- Approval of the minutes of the BINA Hearing December 21, 2020
- Approval of Committee of the Whole minutes January 20, 2021

Unfinished Business: N/A

New Business: Hebert asked if there was a motion to approve the Accounts Payable. Delabre made the motion and Gregoire seconded. **Roll Call: Settle-ABSENT, Gregoire-AYE, Delabre-AYE, Hebert-AYE. Motion Carried.**

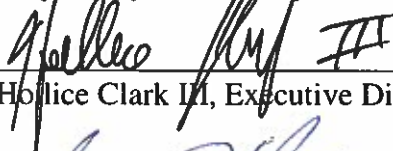
Hebert asked if there was a motion to approve Payroll. Delabre made the motion and Gregoire seconded. **Roll Call: Settle-ABSENT, Gregoire-AYE, Delabre-AYE, Hebert-AYE. Motion Carried.**

Hebert asked if there was a motion to approve the 2021-01 Disposal Ordinance. Gregoire made the motion and Delabre seconded. **Roll Call: Settle-ABSENT, Gregoire-AYE, Delabre-AYE, Hebert-AYE. Motion Carried.**

Hebert asked if there were any other questions. Gregoire stated he has had many people approach him about pickleball. We have a facility that would work for it, and he would really like the board to think about installing courts at Diamond Point. This would not only bring people out to our park but it would also give the community a place to play an upcoming sport. Hebert then added that Clark needed to set some dates for the board to go over capital projects.

With no further business a motion was made by Delabre to adjourn the meeting at 5:50 pm and seconded by Gregoire. All in Favor. Motion carried.

Respectfully Submitted by Amanda Langlois



Hollice Clark III, Executive Director

2-22-2021
Date



Brian Hebert, President

2-22-21
Date

Minutes approved at the February 22, 2021 board meeting