



**Bourbonnais Township Park District
Board of Commissioners Meeting
Exploration Station... a children's museum
1095 W Perry Street, Bourbonnais, IL 60914
April 22, 2019 at 5:30 P.M.**

The April 22, 2019 Board of Commissioners Meeting was called to order by President Delabre at 5:30 pm with the following people present:

Commissioners Present: Clark Gregoire, Brian Hebert, Anthony Settle and Wayne Delabre. Kim Bennett arrived after roll call at 5:35 pm.

Appointees Present: Dan Borschnack, Brian Scott and Hollice Clark

Staff Present: Joe Galloy, Paula Rogers, Sarah Winkel, Mike Crews, Amanda Langlois

Visitors Present: Bill Hengl, LeighAnn Delabre, Laura McElroy

Employees honored Hollice Clark on the start of his 12th year at the park district. Cookies were handed out to all present.

Staff Reports:

Executive Director: Hollice Clark submitted his monthly Executive Director Report with the April 22, 2019 board packet. He gave IAPD updates on laws and handed out literature on this. He noted the responses on Memorial Bricks have been very positive, and at the June meeting we will honor Toby Olszewski from the Bourbonnais Herald/Country Market with an engraved brick.

Finance & Personnel- Paula Rogers submitted her monthly Financial Report with the April 22, 2019 board packet. Rogers gave an update from the job fair that was held on Sat April 20, 2019. Again, the numbers were low but they were very good prospective candidates. Rogers asked if there were any questions from the Committee of the Whole meeting, and there were none.

Recreation Station- Sarah Winkel's board report was filed with the April 22, 2019 board packet. She did add that the brochures were all mailed. We did go out for bid for the printing of the brochures, which the board will vote on. Emily James resigned and we are still in the process of looking for Fitness Instructors.

Diamond Point – Mike Crew’s board report was filed with the April 22, 2019 board packet. He did mention that the dugout on Field 2 was repaired, he is working on getting a quote to fix the back gate and games/practices are going strong, weather permitting.

Parks & Grounds- Joe Galloy’s board report was filed with the April 22, 2019 board packet. Joe announced he passed the playground inspection test so he is now licensed for Safety Inspection on Playgrounds.

Ad Hoc Committee Reports:

Special Recreation: March 19, 2019 meeting minutes were filed with the April 22, 2019 board packet. Bennett did add that plans for the Mouse Race is in works.

Living History: March 11 and April 3, 2019 meeting minutes were both filed with the April 22, 2019 board packet. Clark added the Durham-Perry Farmstead Open House is Saturday May 4, 2019 from 10 am to 1 pm.

Consent Agenda:

A motion was made by Gregoire and seconded by Settle to approve the Consent Agenda. **Roll call: Bennett-AYE, Gregoire-AYE, Hebert-ABSTAIN, Settle-AYE, Delabre-AYE. Motion Carried.**

- Approval for minutes of Regular Board Meeting March 20, 2019
- Approval of minutes for Committee of the Whole meeting April 17, 2019
- Approval of bills

Unfinished Business: N/A

New Business:

Hebert questioned why aren’t the Kubota’s lasting longer, he thought we replaced it 5 years ago, but was mistaken. We actually had it repaired at that time. Settle and Clark explained the issues with the damaged Kubota. A motion was then made by Settle to replace the 2013 Kubota with a 2019 Kubota and seconded by Bennett. **Roll Call: Bennett-AYE, Hebert- NO, Settle-AYE, Gregoire-AYE, Delabre-AYE. Motion Carried.**

Motion was made by Gregoire to proceed with the technology upgrade and seconded by Delabre, **all in favor. Motion Carried.**

A motion was made by Settle to award the Printing Contract to Premier Print, who had the lowest bid for printing the brochure, seconded by Bennett, **all in favor. Motion Carried.**

President Delabre made a motion to appoint Executive Director Hollie Clark as President Pro-Tem for the purpose of holding an Election of Board Officers. Bennett seconded, **all in favor. Motion Carried.**

A nomination was made to name Wayne Delabre as President of the Bourbonnais Township Park District Board of Commissioners by Gregoire and seconded by Settle.

A nomination was made to name Brian Hebert as President of the Bourbonnais Township Park District Board of Commissioners by Bennett and seconded by Hebert.

With no other nominations offered, Gregoire made a motion to close nominations for President, Settle seconded, **all in favor. Motion carried.**

A motion was made by Gregoire to elect Delabre as President of the Bourbonnais Township Park District Board of Commissioners, seconded by Settle, **Roll Call: Bennett-NO, Hebert-NO, Settle-YES, Gregoire-YES, Delabre-YES. Motion Carried.**

A nomination was made to name Clark Gregoire as Vice President of the Bourbonnais Township Park District Board of Commissioners by Delabre and seconded by Settle.

A nomination was made to name Kim Bennett as Vice President of the Bourbonnais Township Park District Board of Commissioners by Hebert and seconded by Bennett

With no other nominations offered, Gregoire made a motion to close nominations for Vice President, Delabre seconded, **all in favor. Motion carried.**

A motion was made by Wayne to elect Gregoire as Vice President of the Bourbonnais Township Park District Board of Commissioners, seconded by Settle, **Roll Call: Bennett-NO, Hebert-NO, Settle-YES, Gregoire-YES, Delabre-YES. Motion Carried.**

President Delabre made the following board appointments:

Brian Scott- Attorney -Settle made the motion and Hebert seconded to approve this appointment, **all in favor. Motion carried.**

Hollice Clark- Secretary- Gregoire made the motion and Settle seconded to approve this appointment, **all in favor. Motion carried.**


Sarah Winkel- Assistant Secretary- Hebert made the motion and Gregoire seconded to approve this appointment, **all in favor. Motion carried.**

President Delabre made the following appointments: Commissioners Committee Assignments for FY 2019-2020. According to the Board of Commissioners Policy, Wayne Delabre made the following appointments: River Valley Special Recreation Association: Bennett and Settle.


Settle asked about the exit interview from Emma Shores. Rogers explained she will get it to all board members, but due to Good Friday as being a holiday, it was not ready for the board meeting.

Motion to adjourn at 6:05 pm was made by Bennett, seconded by Gregoire. **All in favor, Motion carried.**

Respectfully Submitted by Amanda Langlois.



Hollice Clark III, Executive Director



Date

5-20-19



Wayne Delabre, President

Date

5-20-19

Minutes approved at the board meeting of May 27, 2019