



**Bourbonnais Township Park District  
Board of Commissioners Meeting  
Recreation Station  
770 E Franklin St, Bradley, IL 60915  
November 21, 2023 at 6 pm.**

On November 21, 2023, President Zinanni called the Board of Commissioners Meeting to order at 6:04 pm with the following people present:

**Commissioners Present:** Bill Bukowski, Jeff Mullinax, Kelly O'Connor, Dave Zinanni

**Appointees Present:** Ed Piatt- Executive Director, Amanda Langlois- Board Secretary, Jamie Boyd- Board Attorney, Rob Romo- Treasurer

**Consent Agenda:**

Zinanni asked for a motion to approve the Consent Agenda, which includes the Committee of the Whole minutes October 24, 2023, Regular Board Meeting Minutes October 24, 2023, Bill, Payroll, the proposal from Protection Associates for the new fire alarm panel at the Exploration Station and to enter an agreement with Consultant John Wilson. O'Connor asked for the agreement to be taken out of the motion. The motion was made by O'Connor and seconded by Bukowski to approve the Consent Agenda without the agreement. Roll Call: Sadler- Absent, O'Connor- Aye, Mullinax- Aye, Bukowski- Aye, Zinanni-Aye. Motion carried.

Zinanni then asked for a motion to enter into the agreement with the Consultant John Wilson. Motion made by Mullinax, seconded by Bukowski. Mullinax stated he would like Wilson to help the district out, he knows himself he would like training on being a board member. Romo stated he talked to Piatt about hiring a Recreation Supervisor but we are not ready for that and hopefully with Wilson we can get to that point. He can do a feasibility study on our programs. Zinanni stated that IAPD gave him Wilson's name as one of the first names to help us. Bukowski added we are here to not make money but also not to lose it. Zinanni stated Wilson will only work approximately 2 half days a week at \$125 an hour and they will cap it at \$30,000 right now. Roll Call: Sadler- Absent, O'Connor- Abstain, Mullinax- Aye, Bukowski- Aye, Zinanni- Aye. Motion carried.

**Staff Reports:**

Executive Director- Piatt passed out a handout and briefly went over it rather than reading his report from the packet. He did add that Smolkovich is working on the new App.

Treasurer's Report- Rob Romo stated everyone had the budget in hand and he is happy to announce we are projecting a positive balance in operating fund. We do have a skeleton crew doing the work. He continued with the 5-year projected expenses. Boyd did add that the budget is just a recommendation and the board will actually vote on any items in the budget once it has been approved. Zinanni asked about the lease agreement with Enterprise and Romo stated it is up in 2026 and we can't buy out early. Langlois will send Boyd a copy of the lease agreement for him to look over. Romo continued and briefly went over the projected budget.

**Ad Hoc Committee Reports:**

Special Recreation- no minutes were submitted but Zinanni did add that the Director, Pam Bright had passed away and that they had a Celebration of Life for her on November 19, 2023. They will advertise for a new Director but in the meantime, Dorene Mohler will be the Interim Director.

Living History- nothing to report, Bukowski already had stated they are starting their meetings with the first one that was held on November 16, 2023 via Zoom.

Kankakee County Convention & Visitors Bureau- Piatt noted he went the to Wright House to listed to how the CVB allocated funds for their budget.

**Unfinished Business:** None

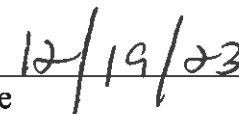
**New Business:** Bukowski would like to put a motion on the table that no programming be cut from budget or agenda without prior board approval. He believes with this the board will see an improvement in our programs. Zinanni stated that he believes the consultant will help with this as he will go over policy and procedures. They would also like to get ideas from the public as to what they want as far as programs and events. We should make a blanket statement and ask help from the public.

**Public Comment-** None

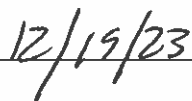
Motion to adjourn the meeting made by O'Connor, seconded by Bukowski. All in favor. Motion Carried. Adjourned at 7:11 pm.

Minutes respectfully submitted by Amanda Langlois.

  
Amanda Langlois, Board Secretary

  
Date

  
David Zinanni, President

  
Date

Minutes approved at the board meeting of December 19, 2023