



**Bourbonnais Township Park District  
Board of Commissioners Committee of the Whole Meeting  
Recreation Station  
770 E Franklin St, Bradley, IL 60915  
November 21, 2023 at 5:30 pm**

On November 21, 2023, President Zinanni called the Board of Commissioners Meeting to order at 5:30 pm with the following people present:

**Commissioners Present:** Kelly O'Connor, William Bukowski, Jeff Mullinax, Dave Zinanni

**Appointees Present:** Ed Piatt- Executive Director, Amanda Langlois- Board Secretary, Jamie Boyd- Board Attorney, Rob Romo-Treasurer

**Finance & Personnel-** Zinanni stated that everyone is basically on the finance committee until the budget is set. Once they approve the budget, then they will appoint two members to a Finance Committee.

He then stated he would like to discuss entering an agreement with John Wilson, a consultant recommended from IAPD. He would work with the district as well as the board. Romo then explained that we were in a good financial stance now and he has put in the budget for a consultant to be hired to assist the district with programming, recreation, board items, etc. Zinanni gave a brief background explanation of Wilson's accolades as well as his experience. Wilson then noted that he has looked at some of our programs in the last 5 years and we probably lost 50% of that. He continued that preschool programs are a big priority to him because once you have them involved, you have the families for a long time. O'Connor asked for recent references. Everyone has his resume in their packet tonight.

Zinanni then went to the bills and asked if there were any questions. He had two, one was the \$1000 bill for lighting. Langlois explained it was the districts half from Sleepy Hollow, that KVTA paid the other half. The second was a question on a ComEd bill, which was a bill from Diamond Point that was during the summer months, which was why it was higher than normal. There were no other questions about the bills or payroll.

Protection Associates is the next thing on the agenda which is an item the board has discussed in the past. Included in the packet is an updated invoice for the replacement of the fire alarm panel at the Exploration Station. This item will be on the regular agenda to be voted on tonight.

Zinanni then stated we are going to skip the Resolution discussion until a later date.

**Facilities-** Bukowski stated that the Living History is officially back up and running. They held their first meeting in a long time on November 16<sup>th</sup>.

Annie Scott handed out her proposal for the Exploration Station remodel. She explained she is working on a tourism grant and she is hoping we get \$150,000, so we can do the remodel for \$300,000. Tonight, she is asking for an additional \$50,000 to start the remodel. With this amount and the amount, they already approved, the project could be done, at a lower scale. She is still working on getting estimates for flooring but with \$150,000 we could still do a great exhibit. Romo noted he did budget for \$120,000 and he could easily add \$30,000 if the board agrees to proceed. Mullinax asked how long would the project take and Scott replied 2-3 months to build it, they would ship it and then it would be 2 weeks to install it. Scott did discuss the grant with Wacky World and they are on board with waiting for grant approval if need be.

**Equipment-** Piatt stated that the concession trailers have already been surplus and Forkenbrock has it in his contract to rent to buy the larger concession trailer. Zinanni added that Village of Bourbonnais would like to purchase the smaller concession trailer for \$8500.00. The board agreed to approve this purchase.

Public Comment: None

Zinanni stated on the Finance Committee he would like to start this process 3 or 4 months prior to finalizing the budget. The Budget Hearing is set for December 19<sup>th</sup> at 5:20 pm, right before the Committee of the Whole meeting.

Zinanni asked if there was a motion to adjourn the meeting at 6:04 pm. Mullinax made the motion and O'Connor seconded. Roll Call: Sadler-absent, O'Connor-aye, Mullinax-aye, Bukowski- aye, Zinanni-aye. Motion carried.

Minutes respectfully submitted by Amanda Langlois.

  
Amanda Langlois, Board Secretary \_\_\_\_\_ Date 12/19/23

  
David Zinanni, President \_\_\_\_\_ Date 12/19/23

Minutes approved at the board meeting of December 19, 2023