



**Bourbonnais Township Park District
Board of Commissioners Meeting
Recreation Station
770 E Franklin St, Bradley, IL 60915
October 24, 2023 at 6 pm.**

On October 24, 2023, President Zinanni called the Board of Commissioners Meeting to order at 6:02 pm with the following people present:

Commissioners Present: Dave Sadler, Bill Bukowski, Jeff Mullinax, Kelly O'Connor, Dave Zinanni

Appointees Present: Ed Piatt- Executive Director, Amanda Langlois- Board Secretary, Jamie Boyd- Board Attorney, Rob Romo- Treasurer

Consent Agenda:

A motion was made by Sadler and seconded by Bukowski to approve Committee of the Whole Minutes September 26, 2023 and Regular Board Meeting Minutes for September 26, 2023 as well as Bills and Payroll. Roll Call: Sadler- Aye, O'Connor- Aye, Mullinax- Aye, Bukowski- Aye, Zinanni- Aye. Motion carried.

Staff Reports:

Executive Director- Dr Edward Piatt's report was submitted in the board packet and he briefly went over it as well. He added that Joe Galloy did an amazing job driving the tractor for Sleepy Hollow and without the tractor that Tim Langlois let us borrow, we would not have run the event. Piatt also stated we will be having an Employee Appreciation cookout on October 31st using the new grill and all Commissioners are invited as well. Sadler asked how will the general public know how to rent the grill. Piatt stated we will have to check with PDRMA first and then we will have proper paperwork for them to complete and we will advertise. At this point, the grill is not ready to be used. Sadler then asked when the concession trailers are sold, will the wrap be taken off so BTPD will not have its name on them. Piatt replied yes. Mullinax asked if the district could give gift cards with the Employee Certificates, but unfortunately due to state laws with taxing, the district can't unless we find a sponsor to cover costs for it. We can do a once a year luncheon for the employees.

Treasurer's Report- Rob Romo passed out the expenditure report and said everything is spot on and budget is looking great. Bond payments are due in December. Piatt asked how much do we have left in bonds and Romo said he would get back to him on that for the exact figure. He also said that he will be meeting with staff soon to go over the budget so he can present the board with capital items for next year. Zinanni asked if they could have it before the meeting so they had time to go over it. Zinanni also asked what should be their rainy-day fund amount and Romo stated 20-25% of operating budget is a good amount.

Ad Hoc Committee Reports:

Special Recreation- no minutes were submitted but Zinanni did add that the Great Mouse Race is Nov 4th and all should attend. They also had a Subway fundraiser, a Monical's fundraiser and a Motorcycle Run that all were very successful.

Living History- nothing to report, Zinanni stated that Zoom meetings are acceptable.

Kankakee County Convention & Visitors Bureau- Piatt stated there is nothing to report. Boyd suggested that when we have a budget for Willowpallooza, decide how much you actually need and do a formal application from the board. Discussion was had on bands, how to book, etc. Piatt would like to form a committee to help with the direction of concerts. Boyd stated Zinanni will form an adhoc committee for this.

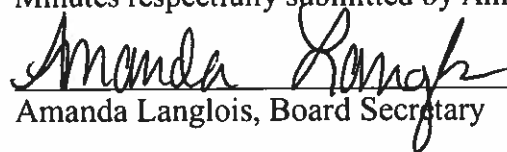
Unfinished Business: Mullinax asked about the fence on Kennedy Dr. Zinanni stated it may take a year or two for that project and at this point we are in the waiting stage. The fence they are looking at is called Buckley Fence.

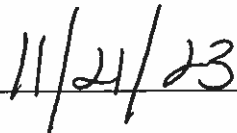
New Business: Bukowski stated he would still like to see a Cruise Night. We will look into this for 2024.

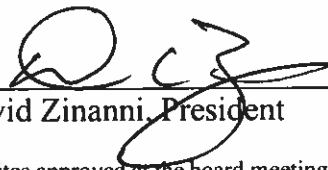
Public Comment- Mike Mitchell inquired about the Recreation Supervisor position and when it would be posted and if it would be posted internally? Piatt replied that he would make sure it would be posted internally as well as on our website.

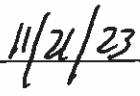
Motion to adjourn the meeting made by Mullinax, seconded by O'Connor. All in favor. Motion Carried. Adjourned at 6:51 pm.

Minutes respectfully submitted by Amanda Langlois.


Amanda Langlois, Board Secretary


Date


David Zinanni, President


Date

Minutes approved at the board meeting of November 21, 2023