



**Bourbonnais Township Park District
Board of Commissioners Meeting
Recreation Station
770 E Franklin St, Bradley, IL 60915
September 26, 2023 at 6 pm.**

On September 26, 2023, President Zinanni called the Board of Commissioners Meeting to order at 6:00 pm with the following people present:

Commissioners Present: Dave Sadler, Bill Bukowski, Dave Zinanni

Appointees Present: Ed Piatt- Executive Director, Amanda Langlois- Board Secretary, Jamie Boyd- Board Attorney, Rob Romo- Treasurer

Consent Agenda:

A motion was made by Bukowski and seconded by Sadler to approve Committee of the Whole Minutes August 29,2023 and Regular Board Meeting Minutes for August 29, 2023. Roll Call: Sadler- Aye, O'Connor- Absent, Mullinax- Absent, Bukowski- Aye, Zinanni-Aye. Motion carried.

Staff Reports:

Executive Director- Dr Edward Piatt's report was submitted in the board packet and he briefly went over it as well. Zinanni asked why isn't Turkey Trot in the brochure. Piatt replied there was no sponsor and he chose not to run it this year due to the cost. Zinanni noted he would like to see it reinstated next year.

Treasurer's Report- Rob Romo introduced the auditors, Jennifer Doss and M.J. Abraham. Doss handed out the Financial Statements for the eight months ending December 31, 2022. She went through the book and stated that the district is doing very good. Of course, this is only eight months of an audit since we have changed from having the audit done from May- April to January to December. From here on out, the district will now pass a budget in December for the following year and will be proactive rather than always behind. Romo then did a presentation on the past financials of the district. He stated the district should always have 2 months of unrestricted budgetary fund balance, which would result in a balance of 16.67% From 2012 to 2021, BTPD averaged -20.13%, which basically in fund borrowed, which robbed Peter to pay Paul.

Ad Hoc Committee Reports:

Special Recreation- no minutes were submitted.

Living History- nothing to report, Langlois did mention that Dr Paul will be out of the country for a couple weeks.

Kankakee County Convention & Visitors Bureau- Piatt stated his report was included in his Executive Directors report.

Unfinished Business: none.

New Business: Zinanni asked if there was a motion to approve the bills. Sadler made the motion and Bukowski seconded. Sadler-Aye, O'Connor- Absent, Mullinax-Absent, Bukowski- Aye, Zinanni-Aye. Motion carried.

Zinanni asked if there was a motion to approve payroll. Sadler made the motion and Bukowski seconded. Roll Call: Sadler-Aye, O'Connor- Absent, Mullinax-Absent, Bukowski- Aye, Zinanni-Aye. Motion carried.

Zinanni asked if there a motion to approve PSI barn repairs up to \$29,000. Mike Crews stated that the English barn has some major issues that need repairing. Bukowski made the motion and Sadler seconded. Roll Call: Sadler-Aye, O'Connor- Absent, Mullinax-Absent, Bukowski- Aye, Zinanni-Aye. Motion carried.

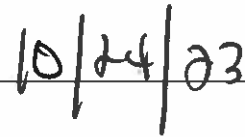
Public Comment- none

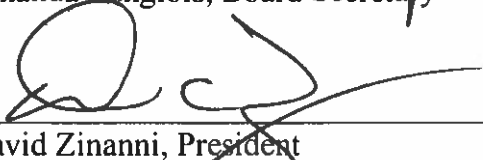
Zinanni asked if there was any other business to discuss. Boyd recommends to move bills and payroll from the main agenda to the discussion during Committee of the Whole so on the consent agenda at the main meeting, the board will have one vote for four items, the minutes, bills and payroll. Boyd will work with Langlois on the agendas.

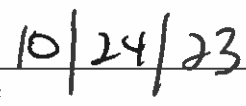
Motion to adjourn the meeting made by Sadler, seconded by Bukowski. All in favor. Motion Carried. Adjourned at 6:47 pm.

Minutes respectfully submitted by Amanda Langlois.


Amanda Langlois, Board Secretary


Date


David Zinanni, President


Date

Minutes approved at the board meeting of October 24, 2023