



**Bourbonnais Township Park District  
Board of Commissioners Meeting  
Exploration Station... a children's museum  
1095 W Perry Street, Bourbonnais, IL 60914  
December 19, 2022 at 5:30 P.M.**

On December 19, 2022, Vice President Settle called Board of Commissioners Meeting to order at 5:30 pm with the following people present:

**Commissioners Present:** Anthony Settle, Bill Bukowski, Brian Hebert, Jeff Mullinax

**Appointees Present:** Ed Piatt- Executive Director, Amanda Langlois- Board Secretary, Tom Planera- Board Attorney, Rob Romo- Treasurer

**Staff Present:** Frank Cianci, Mike Crews, Sarah Foley, Nicole Jenkins, Allison Waide,

**Visitors:** David Sadler

**Consent Agenda:**

A motion was made by Settle and seconded by Bukowski to approve the Consent Agenda. Roll Call: Mullinax- AYE, Bukowski- AYE, Hebert- AYE, Settle-AYE, Zinanni-AYE. Motion carried.

- Approval of Committee of the Whole Minutes November 11, 2022
- Approval of Regular Board Meeting Minutes November 21, 2022
- Approval of Committee of the Whole Minutes December 14, 2022

**Public Comment-** none

**Staff Reports:**

Executive Director- Dr Edward Piatt's report was submitted in the board packet and he briefly went over it as well. He proudly introduced Sarah Foley, new Recreation Supervisor/Director of Preschool and Willowhaven programs. Foley then gave a brief introduction of her accolades and description of her goals as well. Piatt then stated that the pavilion roof and smaller barn roofs are being worked on and the Perry Farm house will be started after the bad weather is done.

Treasurer's Report- Rob Romo explained the Ordinance 22-04 which is amending the budget for all corporate purposes of the Bourbonnais Township Park District, Kankakee County, Illinois, for the fiscal year commencing on the first day of May 2022 and ending on the thirty first day of December 2022. Our bond rating is very poor and the goal is to improve the rating by creating more of a general fund and flexibility. The better ratio of flexibility gives will give us a better ratio which will increase our rating.

IT- Frank Cianci's report was submitted in the board packet. Cianci added that the fire protection service has been added to the bathrooms in the pavilion at the Perry Farm park. He also stated that the servers for the disaster back up will be located at the Recreation Station.

Superintendent of Recreation- Nicole Jenkin's report was submitted with the board packet. She stated that the new winter brochure is out and the museum was awarded a \$927 grant. Jenkins also stated that Willowhaven is closed for the winter through May.

Superintendent of Parks- Mike Crews did not submit a report. He stated that they are busy getting ready for the inclement weather. The roofers are busy working on the roofs and maintenance

Marketing- Cherie Smolkovich's report was submitted in the board packet. Smolkovich was absent but Langlois added that the Chocolate Tour tickets sold out very quickly and we are also full with sponsors for the event as well. Christmas on the Farm was a very successful event as well.

**Ad Hoc Committee Reports:**

Special Recreation- no report was submitted

Living History- no report was submitted

Kankakee County Convention & Visitors Bureau- Piatt stated that the meeting Wednesday they will be voting for Nicole Gavin to be the permanent Executive Director. Romo also explained that we aren't pushing as hard for turf at Diamond Point as well. Diamond Point would be successful with turf but the district itself would not benefit from that, only taxing bodies would benefit from it.

**Unfinished Business:** None

**New Business:**

Settle asked if there was a motion to approve to pay the bills. Mullinax made the motion and Bukowski seconded. Roll Call: Mullinax- AYE, Bukowski- AYE, Hebert- AYE, Settle- AYE, Zinanni-ABSENT. Motion carried.

Settle asked if there was a motion to approve to pay the payroll. Hebert made the motion and Bukowski seconded. Roll Call: Mullinax- AYE, Bukowski- AYE, Hebert- AYE, Settle- AYE, Zinanni-ABSENT. Motion carried.

Settle asked if there was a motion to approve the Ordinance 2022-04. An ordinance amending the budget for all corporate purposes of the Bourbonnais Township Park District, Kankakee County, Illinois, for the fiscal year commencing on the first day of May 2022 and ending on the thirty first day of December 2022. Bukowski made the motion and Mullinax

seconded. Roll Call: Mullinax- AYE, Bukowski- AYE, Hebert- AYE, Settle-AYE, Zinanni- ABSENT. Motion carried.

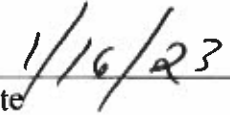
Settle asked if there was a motion to adjourn the meeting. Hebert said he would like to wish everyone a Merry Christmas and he would made that motion at 6:01 pm. Hebert made the motion. Mullinax seconded. All in favor. Motion carried.

Minutes respectable submitted by Amanda Langlois.

  
Amanda Langlois, Board Secretary

  
Date

  
Anthony Settle, Vice President

  
Date

Minutes approved at the board meeting of January 16, 2023