



**Bourbonnais Township Park District
Board of Commissioners Regular Board Meeting
Exploration Station... a children's museum
1095 W Perry Street, Bourbonnais, IL 60914
November 21, 2022 at 5:30 P.M.**

On November 21, 2022, President Zinanni called Board of Commissioners Meeting to order at 5:30 pm with the following people present:

Commissioners Present: David Zinanni, Anthony Settle, Bill Bukowski, Brian Hebert, Jeff Mullinax

Appointees Present: Ed Piatt- Executive Director, Amanda Langlois- Board Secretary, Tom Planera- Board Attorney, Rob Romo- Treasurer

Staff Present: Cherie Smolkovich, Kristi Schu, Nicole Jenkins, Frank Cianci, Mike Crews, Allison Waide, Ciera Hayes

Visitors: Jen Blair, Paul Schu, Beth Rieger

Consent Agenda:

A motion was made by Settle and seconded by Mullinax to approve the Consent Agenda. Roll Call: Mullinax- AYE, Bukowski- AYE, Hebert- AYE, Settle-AYE, Zinanni-AYE. Motion carried.

-Approval of Committee of the Whole Meeting Minutes October 19, 2022

A motion was made by Mullinax and seconded by Settle to approve the Consent Agenda. Roll Call: Mullinax- AYE, Bukowski- AYE, Hebert- AYE, Settle-AYE, Zinanni-AYE. Motion carried.

-Approval of Special Board Meeting Minutes October 24, 2022

Public Comment- no public comment.

Staff Reports:

Executive Director Ed Piatt briefly went over his report that was filed in the board packet, no questions were asked.

Treasurer's Report- Rob Romo stated he is working on a capital plan, working with BS&A for a new fiscal year to be January through December and he is also proposing a new tax levy tonight at 3%.

IT- Frank Cianci's report was submitted in the board packet and he added that the pavilion at Perry Farm park has access controlled installed for the restrooms but there are still some updates that are being installed.

Superintendent of Recreation- Nicole Jenkin's report was submitted with the board packet and she briefly went over it stating that we have hired 2 new part time staff members and 1 new full-time staff member. We also canceled programs from Wednesday through Thanksgiving because of several Covid cases. Basically, as a precautionary for the safety of students, parents and staff during the holidays.

Superintendent of Parks- Mike Crews report was submitted with the board packet. Crews stated they are continuing cleaning the parks up, fixing the pasture area and getting ready for winter. He also added that supplies for the roof for Perry Farm house are on back order.

Marketing- Cherie Smolkovich's report was submitted in the board packet. She reminded everyone about Christmas on the Farm is December 3 from 9 am to 3 pm if any Commissioner would like to volunteer. Smolkovich also added that social media and our website traffic is way up which is awesome, the winter brochure is done and has been sent to the printers and the Chocolate Tour tickets will go on sale on December 14, 2022 at 9 am.

Ad Hoc Committee Reports:

Special Recreation- no report was submitted but Settle did state that the Great Mouse Race was very successful and that they will use the proceeds for scholarships.

Living History- no report was submitted

Kankakee County Convention & Visitors Bureau- Piatt stated they donated signage for the river are but the signs are on back order.

Unfinished Business: None

New Business:

Zinanni asked if there was a motion to approve to pay the bills. Settle made the motion and Bukowski seconded. Roll Call: Mullinax- AYE, Bukowski- AYE, Hebert- AYE, Settle-AYE, Zinanni-AYE. Motion carried.

Zinanni asked if there was a motion to approve to pay the payroll. Hebert made the motion and Settle seconded. Roll Call: Mullinax- AYE, Bukowski- AYE, Hebert- AYE, Settle-AYE, Zinanni-AYE. Motion carried.

Zinanni asked if there was a motion to approve to the Tax Levy Ordinance 2022-02. Romo stated we are levying more for general fund because it will give the district a better rating. When you levy for certain categories it limits and restricts yourself, lowering your rating. Roll Call: Mullinax- AYE, Bukowski- AYE, Hebert- AYE, Settle-AYE, Zinanni-AYE. Motion carried.

Zinanni asked if there was a motion to approve to the Fiscal Year Ordinance 2022-03. Settle made the motion and Bukowski seconded. Roll Call: Mullinax- AYE, Bukowski- AYE, Hebert- AYE, Settle-AYE, Zinanni-AYE. Motion carried.

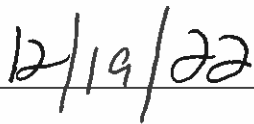
Zinanni asked if there was a motion to go into closed session at 5:54 pm. Settle made the motion and Hebert seconded. Roll Call: Mullinax- AYE, Bukowski- AYE, Hebert- AYE, Settle-AYE, Zinanni-AYE. Motion carried.


Zinanni asked if there is a motion to come out of closed session and reopen the meeting at 7:04 pm. Settle made the motion and Mullinax seconded. Roll Call: Mullinax- AYE, Bukowski- AYE, Hebert- AYE, Settle-AYE, Zinanni-AYE. Motion carried.

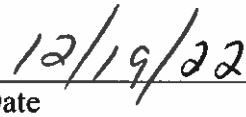
Settle made the motion at 7:04 pm. to adjourn, Mullinax seconded, all in favor, motion carried.

Minutes respectable submitted by Amanda Langlois.


Amanda Langlois, Board Secretary


Date


~~David Zinanni, President~~
Anthony Settle vice president
Minutes approved at the board meeting of December 19, 2022


Date