



**Bourbonnais Township Park District
Board of Commissioners Meeting
Exploration Station... a children's museum
1095 W Perry Street, Bourbonnais, IL 60914
July 27, 2022 at 5:30 P.M.**

On July 27, 2022, President Zinanni called Board of Commissioners Meeting to order at 5:30 pm with the following people present:

Commissioners Present: David Zinanni, Anthony Settle, Brian Hebert, Jeff Mullinax, Bill Bukowski.

Appointees Present: Ed Piatt- Executive Director, Tom Planera- Board Attorney, Rob Romo- Treasurer

Staff Present: Victor Harling, Kelli Brza, Cherie Smolkovich, Jen Blair, Angie Peterlin, Allison Waide, Kristi Schu, Frank Cianci

Visitors: Alex Arlis, Kourtnee Thompson, Kim Thompson, Tammy Marcotte, Beth Regnier, Darrel Bruck, Bill Bahr, Kirstyn Bahr, John Hasemeyer, Eric Blair, Jeff Bounty

Public Comment- Alex Arlis stated her children went through several of our preschool programs; she paid for her children to attend our programs even though she did not have, and she truly trusts our great teachers. Her concern was the cancellations of programs as well as the Executive Director lives outside the District. Kirstyn Bahr brought a letter explaining the reasons why Turnberry residents do not want or need a playground. Bukowski then thanked everyone for coming out and appreciated the support.

Consent Agenda:

A motion was made by Settle and seconded by Bukowski to approve the Consent Agenda. Roll Call: Bukowski- Aye, Zinanni- AYE, Settle- AYE, Hebert-AYE. Motion carried.

- Approval of minutes for Special Board Meeting July 20, 2022
- Approval of minutes for Committee of the Whole Meeting July 20, 2022
- Approval of Regular Board Meeting Minutes July 27, 2022

Staff Reports:

Executive Director Piatt went gave a brief description of what he has been working on:

- Continue to recruit for open positions at the BTPD
- Diamond Point contract being reviewed and waiting for board approval
- Extinguished HVAV contract with Houlihan and looking at Brandon Casey as a replacement for quarterly maintenance due to lower cost and more efficient
- NUToy contract executed and equipment ordered for installation in the fall of 2022
- Pepsi contract over, which will lower costs
- Continue to upgrade Perry Farm, Willowhaven and Turnberry Parks
- Reviewing all existing programs and will implement metrics to determine the future feasibility of programs
- Continue to implement leadership strategies to inculcate a spirit of transparency and a culture of inclusivity

*-Implementing and reviewing new events at Perry Farm & Willowhaven
-Working with the Historic Preservation Committee of Kankakee County for approval of window replacement and new doors at Perry Farm House
-Reviewing safety standards for all employees and facilities
-Continue to look for great opportunities for new programs and a possible new recreation center at Perry Farm
-Look for cost-savings from eliminating or duplicating programs that are ineffective and using those savings to fund a building recreation fund.*

At the end of the meeting, Piatt did acknowledge Alex Arlis and explained that some of the cancellations of programs were due to safety and health issues as well as staffing. We have looked at relocating some of the programs to help with this issue.

IT- Frank Cianci's report was submitted in the board packet.

Superintendent of Recreation- Nicole Jenkins was absent but her report was submitted with the board packet.

Superintendent of Parks- Mike Crews was absent but his report was submitted in the board packet.

Marketing- Cherie Smolkovich's report was submitted in the board packet.

Ad Hoc Committee Reports:

Special Recreation- no report was submitted.

Living History- Piatt stated that Francis DuVoisin came for a visit and was so happy with how the park looked with all of the improvements. Francis will be having a birthday on March 1, 2023 and he will be 100.

Kankakee County Convention & Visitors Bureau- Piatt covered items in his Executive Director's report.

Unfinished Business:

New Business:

Zinanni asked if there was a motion to approve the consent agenda which includes Committee of the Whole Minutes June 22, 2022, Regular Board Meeting minutes for June 27, 2022, and Special Board Meeting Minutes July 5, 2022. Hebert made the motion and Settle seconded. Roll Call: Mullinax- AYE, Bukowski- AYE, Zinanni- AYE, Settle- AYE, Hebert-AYE. Motion carried.

Zinanni asked if there was a motion to approve to pay the bills. Settle made the motion and Mullinax seconded. Roll Call: Mullinax- AYE, Bukowski- AYE, Zinanni- AYE, Settle- AYE, Hebert-AYE. Motion carried.

Zinanni asked if there was a motion to approve to pay the payroll. Hebert made the motion and Settle seconded. Roll Call: Mullinax- AYE, Bukowski- AYE, Zinanni- AYE, Settle- AYE, Hebert-AYE. Motion carried.

Rob Romo gave a great explanation of the budget. He is looking at changing our fiscal year to January through December, rather than May through April. Romo noted the next step is to do a feasibility study in order to figure out the details of a new Recreational Center. Zinanni asked if there was a motion to approve the Ordinance 22-01 Fiscal Budget for 2022-23. Bukowski made the motion and Settle seconded. Roll Call: Mullinax- AYE, Bukowski- AYE, Zinanni- AYE, Settle- AYE, Hebert-AYE. Motion carried

Hebert made the motion at 6:08 pm to adjourn, Settle seconded, all in favor, motion carried.

Minutes respectable submitted by Kelli Brza.


Amanda Langlois, Board Secretary


Date


David Zinanni, President


Date

Minutes approved at the board meeting of August 22, 2022.