



**Bourbonnais Township Park District  
Board of Commissioners Meeting  
Exploration Station... a children's museum  
1095 W Perry Street, Bourbonnais, IL 60914  
June 27, 2022 at 5:30 P.M.**

The June 27, 2022 Board of Commissioners Meeting was called to order by President Zinanni at 5:30 pm with the following people present:

**Commissioners Present:** David Zinanni, Anthony Settle, Brian Hebert, Jeff Mullinax, Bill Bukowski.

**Appointees Present:** Ed Piatt- Executive Director, Amanda Langlois- Board Secretary, Tom Planera- Board Attorney, Rob Romo- Treasurer

**Staff Present:** Victor Harling, Nicole Jenkins, Kelli Brza, Mike Crews, Cherie Smolkovich

**Visitors:** none

**Public Comment-** Hebert stated that Donna Brown, a past Commissioner has passed away.

**Staff Reports:**

Executive Director Piatt went gave a brief description of what he has been working on:

- Roofs finalized and installation set for September due to backlog on roofing materials
- Trees removed from the Smith property that were a danger on our paths at Perry Farm by the River.
- Parking lot bids being finalized after board approval for Mike Gingrich.
- Looking at approval for challenge course at Perry Farm for older teenagers.
- Power Board \_board approval for new installation of new power board at Perry Farm.
- Met with Dr. James Paul to discuss windows and other possible renovations at Perry Farm as the Living History.
- Met with Jeff Bonty, Kankakee Journal to discuss Diamond Point and press release on future plans for Diamond Point.
- Met with the Kankakee County Convention & Visitors Bureau, as a board member and will be discussed getting possible money for diamond point as that facility generates over \$5 M dollars annually in economic development and the BTPD receives zero dollars from the county, village of Bradley, Bourbonnais, and Kankakee Convention and Visitors Bureau. We will be seeking \$1M collectively from these organizations to install turf on the fields.
- Continued staff development on organizational culture and moving toward diamond-level status as a district.
- Reviewing the fall brochure and making sure we have programs that fit the needs of all of the district.
- Continued maintenance and upkeep of Perry Farm.

Bukowski wanted to mention he has heard a lot of scuttle in the public about the possibility of Diamond Point closing. Zinanni stated the article in the Daily Journal should help alleviate the rumors.

IT- Frank Cianci was on vacation but his report was submitted in the board packet. Piatt commended Cianci for his hard work he has been doing, even on his vacation.

Superintendent of Recreation- Nicole Jenkins report was submitted in the board packet and she gave a brief description of items in the report. Programs and trips are increasing in numbers as well.

Superintendent of Parks- Mike Crews report was submitted in the board packet and he gave a brief summary of items in his report. Zinanni stated he has been told that the Perry Farm Park looks amazing.

Marketing- Cherie Smolkovich's report was submitted in the board packet. She was very pleased to announce that Dr. Brad Thomas has been working with her and he is a great asset to our team. Family Night Out was canceled as many of you know, but it has been rescheduled for Thursday August 11, 2022 from 6-8 pm. Reminder Senior Picnic is July 5<sup>th</sup>.

**Ad Hoc Committee Reports:**

Special Recreation- Report was submitted in board packet and Settle added that they have passed a budget and the new director is working on hiring a few positions that they had available.

Living History- No meeting was had but Bukowski added he is working on contacting the members to set up a meeting.

Kankakee County Convention & Visitors Bureau- Piatt covered items in his Executive Director's report.

**Consent Agenda:**

A motion was made by Settle and seconded by Bukowski to approve the Consent Agenda. Roll Call: Bukowski- Aye, Zinanni- AYE, Settle- AYE, Hebert-AYE. Motion carried.

-Approval of minutes for Regular Board Meeting May 23, 2022

-Approval of minutes for Committee of the Whole Meeting May 18, 2022

**Unfinished Business:**

**New Business:**

Zinanni asked if there was a motion to approve to pay the bills. Settle made the motion and Mullinax seconded. Roll Call: Mullinax- AYE, Bukowski- AYE, Zinanni- AYE, Settle- AYE, Hebert-AYE. Motion carried.

Zinanni asked if there was a motion to approve to pay the payroll. Hebert made the motion and Mullinax seconded. Roll Call: Mullinax- AYE, Bukowski- AYE, Zinanni- AYE, Settle- AYE, Hebert-AYE. Motion carried

As far as the power board at Perry Farm, Zinanni stated that the poles are I-beam poles and the only part that is wood is the top. Zinanni asked if there was a motion to approve the power board proposal from Johnson Downs. Settle made the motion and Bukowski seconded. Roll Call: Mullinax- AYE, Bukowski- AYE, Zinanni- AYE, Settle- AYE, Hebert-AYE. Motion carried

Rob Romo explained that since Paula Rogers is gone, the district needs to appoint an IMRF representative. He recommends Kelli Brza as the agent. Zinanni asked if there was a motion to approve the IMRF Resolution 22-01 to approve Kelli Brza as authorized agent. Settle made the motion and Hebert seconded. Roll Call: Mullinax- AYE, Bukowski- AYE, Zinanni- AYE, Settle- AYE, Hebert-AYE. Motion carried

Romo then stated that since Rogers was gone. Kelli Brza and Amanda Langlois have taken some of her duties but the month end and reconciling accounts must be done by an accountant. Romo will continue to

work on the budget, treasury reports, help with the audit, etc., but the district should hire WRDR Accountants. This contract is a month to month contract. The district will save a minimum of \$40,000 by hiring WRDR, and having Romo, Brza and Langlois taking duties as well. He stated this should work for at least 6 months or so and will give the district time to decide on how they want to handle the position. Zinanni asked if there was a motion to approve to hire WRDR Accountants. Bukowski made the motion and Mullinax seconded. Roll Call: Mullinax- AYE, Bukowski- AYE, Zinanni- AYE, Settle- AYE, Hebert-AYE. Motion carried

Zinanni asked if there was a motion to change the regular board meeting in July from July 25<sup>th</sup> to July 27<sup>th</sup>, 2022, immediately following the Budget Hearing. Settle made the motion and Mullinax seconded. All in favor. Motion carried

Zinanni asked Mike Crews for explanation on the need for the door at Willowhaven storage facility. Crews stated that adding a roll up door at the end of the building is the only option because of the structure of the building. This will then allow the district to park the concession trailers inside for the winter. Zinanni asked if there was a motion to approve the proposal from Murray Overhead Doors Inc. for the Willowhaven Storage Facility. Settle made the motion and Bukowski seconded. Roll Call: Mullinax- AYE, Bukowski- AYE, Zinanni- AYE, Settle- AYE, Hebert-AYE. Motion carried

Piatt explained that he would like to add something on Perry Farm for teens so maybe vandalism would go down. Piatt, Zinanni and Mullinax went to New Lenox and visited their park district and saw a Challenge Course. This course would be geared for teens and young adults. NuToys sent a proposal and the district could install it for under \$150,000. Piatt would like to add this to the capital list and proceed. Settle agrees, something needs to be added for teens. Langlois noted she contacted PDRMA and as long as we are following CPSI standards we should be good. Planera will check in to whether or not we will have to go out for bid for the Challenge Course. Zinanni asked if there was a motion to approve the NuToys contract. Settle made the motion and Mullinax seconded. Roll Call: Mullinax- AYE, Bukowski- AYE, Zinanni- AYE, Settle- AYE, Hebert-No. Motion carried

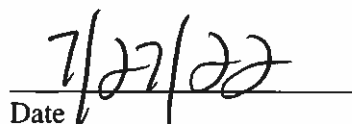
Piatt stated that Zinanni and himself went to Willowhaven and marked the areas that we could replace and marked the areas that Double G would replace. The contract has not been submitted so Zinanni tabled this. Piatt noted that he will be going to New Lenox tomorrow to pick up a chain saw that has been donated.

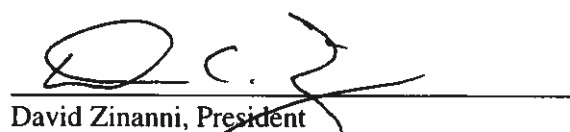
Motion to go in to closed session at 6:34 pm made by Settle, seconded by Bukowski. All in favor.  
Motion to come out of closed session at 7:42 pm made by Settle, seconded by Bukowski. All in favor.  
Motion to reopen regular meeting made by Settle, seconded by Hebert at 7:42 pm. All in favor.  
Motion to adjourn meeting at 7:42 pm made by Settle, seconded by Hebert. All in favor.

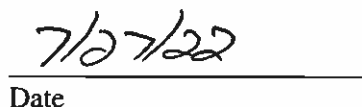
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Minutes respectable submitted by Amanda Langlois.

  
Amanda Langlois, Board Secretary

  
Date

  
David Zinanni, President

  
Date

Minutes approved at the board meeting of July 27, 2022.