



**Bourbonnais Township Park District
Board of Commissioners Meeting
Exploration Station... a children's museum
1095 W Perry Street, Bourbonnais, IL 60914
December 20, 2021 at 5:30 P.M.**

The December 20, 2021 Board of Commissioners Meeting was called to order by President Hebert at 5:33 pm with the following people present:

Commissioners Present: David Zinanni, Anthony Settle, Brian Hebert, William Bukowski

Appointees Present: Dan Borschnack, Michael Hayes

Staff Present: Amanda Langlois, Paula Rogers, Frank Cianci, Cherie Smolkovich, Jen Blair, Tammy Marcotte, Mike Crews, Brittaney Beck, Kourtnee Thompson

Visitors: Clark Gregoire, Pam Clark, Chris Breach, John Vana I, John Vana, Kristine Jackson, Herb Forkenbrock

President Hebert opened the meeting reading a letter from a volunteer from Christmas on the Farm. He then turned it over to John Vana for the Eagle Scout Project.

John Vana explained he will be doing two projects at Willowhaven, one making animal prints better to touch and view for children and two, shadow boxing taxidermy animals. Hebert thanked him from the board.

Kourtnee Thompson presented Kristin Jackson from Child Network, a \$2000.00 check from proceeds from the Turkey Trot. Hebert asked Jackson to explain their organization. Jackson stated Child Network is a non-profit agency to help abused children, physically, mentally and sexually. They also are a court appointed special advocate program as well.

Staff Reports:

Exploration Station- Brittaney Beck went over her board report and added that the museum has some great programs happening during Christmas break. She also noted that the water table will hopefully open in January.

Finance & Personnel- Paula Rogers asked if there were any questions from the reports that were handed out at the Committee of the Whole meeting. She stated the tax levy tonight is set at 3%. Since 2015 the district has asked for the full 4.99% but only received the following:

2015- 1.77%, 2016-1.62%, 2017-3.69%, 2018-3.02%, 2019-2.64%, 2020-2.290%,
2021-1.93%.

Recreation Station- Kourtnee Thompson and Jen Blair briefly went over their report. Hebert added that Sarah Winkel has made it home and is recovery.

Diamond Point- Mike Crews went over his report as well.

Parks & Grounds- Joe Galloy was absent but his report was submitted in the board packet.

Marketing- Cherie Smolkovich went over her report and added that she has officially finished her first brochure! The brochure is in the homes of our patrons.

Ad Hoc Committee Reports:

Special Recreation- No meeting was had. Hebert did add that Meier donated \$4000 check and \$1000 gift card to the Special Recreation.

Living History- No meeting was had.

Kankakee County Convention & Visitors Bureau- No minutes submitted.

Perry Farm Park Committee and Diamond Point Park Committee did not meet.

Consent Agenda:

A motion was made by Zinanni and seconded by Settle to approve the Consent Agenda. Roll Call: Bukowski- Aye, Zinanni- AYE, Settle- AYE, Hebert-AYE. Motion carried.

- Approval of minutes for Committee of the Whole Meeting October 20, 2021
- Approval of minutes for Committee of the Whole Meeting November 17, 2021
- Approval of minutes for Special Board Meeting November 17, 2021
- Approval of minutes for Regular Board Meeting November 22, 2021

Unfinished Business:

Hebert asked if the board would like to continue to table the audio/video recording equipment purchase and everyone agreed to leave it on unfinished business.

New Business:

Hebert asked if there was a motion to approve to pay the bills. Settle made the motion and Zinanni seconded. Roll Call: Bukowski- Aye, Zinanni- AYE, Settle- AYE, Hebert-AYE. Motion carried.

Hebert asked if there was a motion to approve payroll. Zinanni made the motion and Settle seconded. Roll Call: Bukowski- Aye, Zinanni- AYE, Settle- AYE, Hebert-AYE. Motion carried.

Hebert asked if there was a motion to approve the tax levy. Zinanni made the motion and Settle seconded. Hebert asked if there were any questions or concerns to discuss before they vote, there were none. Roll Call: Bukowski- Aye, Zinanni- AYE, Settle- AYE, Hebert-AYE. Motion carried.

Hebert stated he added discussion on board training because he would like to proceed with this. He spoke with the attorney and dates will need to be determined.

Public Comment- Clark Gregoire asked if the board has come to a decision on the new board commissioner position. He knows the other candidate pulled his name out and he is the only one left. He interviewed on November 18, 2021 and has not heard anything except one email that night stating the board hasn't made a decision. Hebert thanked Gregoire for his comment.


Herb Forkenbrock also asked to speak. He wanted to add that the fields at Diamond Point are looking great thanks to Mike Crews and his staff. Forkenbrock has added a silver division to his tournaments and it looks like it will really pay off. The tournaments for next year are filling up. The tournaments will start the weekend of April 29th, 2022.

Hebert asked for a motion to go into close session at 5:54 pm to discuss personnel issues. Settle made the motion and Zinanni seconded. Roll Call: Bukowski- Aye, Zinanni- AYE, Settle- AYE, Hebert-AYE. Motion carried.

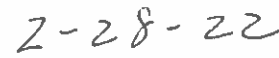
Motion to reconvene open meeting at 6:32 pm made by Settle seconded by Bukowski. All in favor, Motion carried. Motion to adjourn meeting at 6:33 pm made by Zinanni, seconded by Bukowski. All in favor. Motion carried.

Respectfully submitted by Amanda Langlois.


Amanda Langlois


Date


Brian Hebert, President


Date

Minutes approved at the board meeting of February 28, 2022.