



**Bourbonnais Township Park District
Board of Commissioners Meeting
Exploration Station... a children's museum
1095 W Perry Street, Bourbonnais, IL 60914
November 22, 2021 at 5:30 P.M.**

The November 22, 2021 Board of Commissioners Board Meeting was called to order by President Hebert at 5:30 pm with the following people present:

Commissioners Present: David Zinanni, Anthony Settle, Brian Hebert, (at 5:55 pm William Bukowski arrived)

Appointees Present: Hollice Clark, Michael Hayes, Dan Borschnack

Staff Present: Amanda Langlois, Paula Rogers, Joy Galloy, Cherie Smolkovich, Frank Cianci, Mike Crews

Visitors: Clark Gregoire, Darrel Bruck

Public Comment: Darrel Bruck introduced himself as President of Outrage of Kankakee. He knows the board is considering tax levy tonight. He gave his opinion that he would like to see it froze. He would also like to see staffing go from 10 admin to 6.

Staff Reports:

Executive Director: Hollice Clark stated the district has received reimbursement check from Kankakee County in the amount of \$9853.00. He spoke with Sarah Winkel today and she seemed in high spirits today.

Exploration Station- The report was filed with the November 22, 2021 board packet. Clark added that he met with Brittaney Beck and Sleepy Hollow is on track for next year.

Finance & Personnel- Paula Rogers board report was filed with the November 22, 2021 board packet. Rogers passed out financials. Rogers stated recruitment is still an issue at the district. We simply can't compete with what the community is offering as far as salary. She added the audit is complete and filed. As far as the tax levy is concerned, she thanked Mr. Bruck for his opinion but she did say we shouldn't cut staffing at all. If the board freezes the tax levy, they will have to cut expense which means we will have to cut programs, cut taking care of the parks, etc.

Recreation Station- Sarah Winkel's board report was filed with the November 22, 2021 board packet. Winkel is out on Family Medical Leave.

Diamond Point – Mike Crew's board report was not submitted in the board packet. Crew's stated he is still working on items from last month's report. He then went into detail on those items.

Parks & Grounds- Joe Galloy's board report was filed with the November 22, 2021 board packet. Galloy added the Recreation Station roof needs attention. The Eagle Scout project is finally complete. They rebuilt the goat structure and it turned out very nice. Hebert asked about the tree by the Indian Caves, Galloy replied there is nothing new to report. But Galloy did add the Kubota went to auction and we received \$3800 towards our new Kubota, which is on order.

Marketing- Cherie Smolkovich's report was filed with the November 22, 2021 board packet. She gave a brief description of her report and stated tickets for Chocolate Tour will go on sale December 15th. The brochure will also be mailed to consumers Dec 9th and 10th.

Ad Hoc Committee Reports:

Special Recreation: No minutes were submitted. Settle did add that the Great Mouse Race was very successful, but totals were not in yet. Galloy asked how much the bus sold for, Settle responded it sold for \$8000.00.

Living History: No minutes were submitted.

Kankakee County Visitors Bureau: The minutes were filed with the November 22, 2021 board packet. Clark gave a brief description of the report. Clark and Smolkovich attended the Open House and it was a big success.

Perry Farm Park Committee and Diamond Point Park Committee's did not meet.

Consent Agenda:

A motion was made by Settle and seconded by Zinanni to approve the Consent Agenda. **Roll Call: Bukowski- ABSENT, Zinanni-AYE, Settle- AYE, Hebert-AYE. Motion carried.**

-Approval of minutes for Regular Board Meeting October 25, 2021

Unfinished Business: Hebert asked if there was a motion to table the video/recording equipment purchase. **Roll Call: Bukowski- ABSENT, Zinanni-AYE, Settle- AYE, Hebert-AYE. Motion carried.**

Hebert asked if there was anyone that wanted to be the Delegate for IAPD. Zinanni agreed to be the Delegate. Hebert asked if there a motion to nominate Zinanni as the Delegate for IAPD. Settle made the motion, Zinanni seconded. **Roll Call: Bukowski- ABSENT, Zinanni-AYE, Settle- AYE, Hebert-AYE. Motion carried.**

New Business:

Hebert asked if there was a motion to approve to pay the bills. Settle made the motion and Zinanni seconded. **Roll Call: Bukowski- Absent, AYE, Zinanni-AYE, Settle- AYE, Hebert- AYE. Motion carried.**

Hebert asked if there was a motion to approve payroll. Zinanni made the motion, Settle seconded. **Roll Call: Bukowski- ABSENT, Zinanni-AYE, Settle- AYE, Hebert-AYE. Motion carried.**

Hebert asked if there was a motion to table the Tax Levy Ordinance 2021-07. Zinanni made the motion and Settle seconded. Roll Call: Bukowski- ABSENT, Zinanni-AYE, Settle- AYE, Hebert-AYE. Motion carried.

William Bukowski joined the meeting at 5:55 pm.

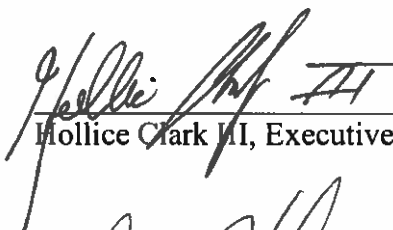
Hebert asked if there was a motion to accept the Comprehensive Plan. Zinanni made the motion and Settle seconded. Discussion was had about the Comprehensive Plan. Hebert stated the board is simply voting on accepting the plan, but they can decide what they want to do with it later. **Roll Call: Bukowski- AYE, Zinanni-AYE, Settle- AYE, Hebert-AYE. Motion carried.**

Hebert stated that before the board convenes into closed session, he would like to wish everyone a very Happy Thanksgiving.

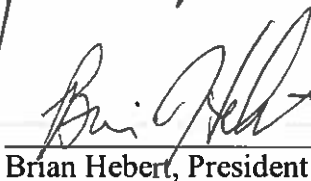
Hebert asked for a motion to go into close session at 6:01 pm to discuss personnel issues. Settle made the motion and seconded by Zinanni. **All in favor, Motion carried.**

Motion to reconvene open meeting at 6:44 pm made by Zinanni, seconded by Bukowski. **All in favor, Motion carried.** Motion to adjourn meeting at 6:44 pm made by Settle, seconded by Zinanni. **All in favor. Motion carried.**

Respectfully Submitted by Amanda Langlois.


Collice Clark III, Executive Director

12/20/2021
Date


Brian Hebert, President

12/21/2021
Date

Minutes approved at the board meeting of December 20, 2021