



Bourbonnais Township Park District

APPLICATION FOR LIQUOR USAGE

SOCIAL CONSUMPTION IS PERMITTED. NO SALE OF ALCOHOL IS ALLOWED. CONSUMPTION OF ALCOHOL IS ONLY PERMITTED IN THE ROOM(S) RENTED AT THE RECREATION STATION AND WILLOWHAVEN INTERPRETIVE CENTER AND IS ONLY ALLOWED OUTSIDE AT WILLOWHAVEN INTERPRETIVE CENTER FOR TENT RENTALS. SPECIFIC RULES APPLY.

NAME OF GROUP OR INDIVIDUAL _____

ADDRESS _____

HOME PHONE _____ CELL PHONE _____ WORK _____

TYPE OF ACTIVITY _____ TYPE OF ALCOHOL _____

NUMBER OF GUESTS _____ NUMBER OF GUESTS UNDER 21 _____

TIME /DAY REQUESTED: DATE _____ START _____ FINISH _____

_____ agrees to hold harmless and indemnify the Bourbonnais Township Park District Employees, and Bourbonnais Township Park District Commissioners from any damage, injury, or expense which might arise out of their use or their guest's use of park facilities. The Park District, Bourbonnais Township Park District Employees and Bourbonnais Township Park District Commissioners assume no responsibility for the use of alcoholic beverages in regard to this application.

The alcoholic beverages were brought into the park by the group consuming the same and no person shall set or give or permit to be sold or given any alcoholic beverage for any consideration whatsoever, so as to give rise to a cause of action on the part of any person, either directly or indirectly, under the provisions of "An Act Relating to Alcoholic Liquors", and particularly that park thereof commonly known as the Illinois Dramshop Act, and all acts amendatory thereto.

The following procedures must be adhered to and completed prior to and during the proposed activity:

- _____ Complete all registration procedures and pay all required fees.
- _____ Provide alternate beverage and food for the period of time in which alcohol is served.
- _____ Dispense alcoholic beverages by paper or plastic cup, from the kitchen area only.
- _____ Provide designated bartenders for the period of time alcohol is dispensed.

_____ KEGS, PARTY BALLS, AND GLASS BOTTLED BEER ARE NOT PERMITTED. BEER MAY ONLY BE SERVED IN CANS, PLASTIC BOTTLES OR BY PAPER OR PLASTIC CUPS.

_____ Consumption of alcohol is only permitted in the room(s) rented for the event. In the event applicants are not in compliance with all park regulations, previously listed, all deposits will be forfeited. **NO EXCEPTIONS.**

_____ **NO** alcohol is allowed outside the building at Recreation Station and only at Willowhaven for tent rental

Security Guards Required? _____ Y _____ N How Many _____

Security Deposit Required: YES How Much: \$200.00

Additional Terms & Conditions for Liquor Rental

Distribution of alcoholic beverages by renters shall only be permissible if the following conditions are met:

- The individual must complete a BTPD use application form, providing among other things, specific information regarding the event, number of guests who will attend, and type of alcohol to be served.
- The distribution shall be limited to beer, champagne, wine and wine coolers only, and must be provided to the guests free of charge.
- Renter must provide dram shop liability insurance at maximum coverage limits, specifically, One Million Dollars (\$1,000,000.00), including Host Liquor Liability coverage, and name the Bourbonnais Township Park District as an additional insured.
- A copy of the Certificate of Insurance must be received at the central office of the Bourbonnais Township Park District (Perry Farm location) at the time of the registration. The individual renting the facility shall be responsible for enforcing all local ordinances and state laws pertaining to the distribution of alcohol. If it is established that this provision has been violated, all evidence of the violation will be turned over to the appropriate authorities for use in prosecution.
- The individual renting the facility may be required to provide and pay for an off duty-police officer as a security officer(s) to police the event; the name, and phone number of such person(s) shall be provided to the Bourbonnais Township Park District before the application is granted. The number of security officers required for the event shall be determined by the Executive Director after submission of the application.
- The Park District shall have the absolute right to refuse service of any additional alcoholic beverages to any person(s) who appear to be intoxicated, and to ask such individuals to leave the facility if they become belligerent or abusive. Police shall be called to the facility to assist if necessary.
- The Park District shall require a security deposit from any renter who will be holding an event at which alcoholic beverages will be served; the security deposit shall be no less than \$200.00, and no more than \$500.00. The security deposit shall be held for a minimum of 48 hours following the event, and shall be returned to the renter less any sums required to: The district has the right to withhold any/all of his/her security deposit to cover the costs of repair, and to demand and receive payment from him/her for any costs over and above those which are covered by the application of the security deposit.
- The facility must be cleaned and any trash removed from the building or surrounding areas before leaving or else pay a minimum cost of \$50.00 per hour, plus costs of supplies.
- Any damage caused by the renter, or guests in attendance at the event is subject to the following: If the damage is repaired by Bourbonnais Township Park District personnel, the labor charge will be \$50.00 per hour, plus costs of supplies and materials. If the damage is repaired by persons/companies other than the Bourbonnais Township Park District, the cost shall be as submitted to the District by such service provider.

I agree to all terms and conditions listed in this agreement

Applicants Signature/Date

Executive Director Approval/Date