

Bourbonnais Township Park District
Board of Commissioners Meeting
February 27, 2012

Commissioners Present: Wayne Delabre, Brian Hebert, Donna Brown, John Betts, Denny Lehnus

Appointees Present: Dan Borschnack, Paula Jacobi

Staff Present: Hollice Clark, Kelly LaMore, Sarah Winkel, Lisa Milton, Mike Crews, Steven Gilbert, Nicole Jenkins, Hannah Tumblin, Tammy Marcotte

Visitors Present:

The February board meeting was called to order by President Delabre at 5:00 pm. Roll call was taken. Pledge recited.

Public Comment: No Public Comment

P.R.I.D.E Awards – Lisa Milton presented Tammy Marcotte with a PRIDE award for her work with the Child Care Resource and Referral program. Tammy has worked very hard on this program which has greatly benefitted the park district as well as the families. Nicole Jenkins presented Hannah Tumblin with a PRIDE award for her work at Willowhaven and throughout the district.

Consent Agenda:

Motion was made by Brown to approve the consent agenda, seconded by Betts. Roll call vote: Lehnus – aye, Brown – aye, Betts – aye, Hebert – aye, Delabre-aye; motion carried.

- Approval of minutes for Regular Board Meeting of January 23, 2012
- Approval of Committee of Whole minutes from February 13, 2012
- Approval of Recreation Committee Minutes from February 15, 2012
- Approval of Museum Committee Minutes from February 9, 2012
- Approval of bills

Committee Reports:

Finance— Committee of the whole met and discussed projects and capital items.

Parks and Grounds —DNM

Recreation – Met on the 15th. Recreation Supervisor Lisa Milton updated the committee on her job responsibilities, the facility, and upcoming events. Recreational issues were also discussed.

Museum— Committee met and discussed the upcoming Knight at the Museum, McDonalds Pancake Supper fundraiser, and the museum wish list.

Special Rec – Committee met and discussed the garage sale that made \$3000, Valentine's Day dance, and the completion of the front office.

Executive Director – Hollice reminded the commissioners to complete their Open Meetings Act training, St. Patrick's Dinner Dance is on March 13, salary survey, pending park district legislation.

Finance/Personnel – Elizabeth is back from her leave and will have a report next month.

Recreation – Kelly reported that this month a very successful all staff meeting was held, introduced spring intern Steven Gilbert, discussed spring brochure, end of basketball league, Zumba classes, and Family Fun Fair.

Parks & Maintenance – Hollice reported that staff has repaired picnic tables, is working on winter projects.

Exploration Station –Sarah reported on special days at the museum including a cupcake tour and making Blizzards, Knight in the Museum is approaching, Pancake breakfast fundraiser at McDonald's on March 20, thanks to Precision Auto Crafters for donating the painting of the Fire Truck.

Diamond Point – Mike reported on the progress of OSLAD, the pavilion materials have been delivered, working on hiring staff, already 115 field rentals scheduled.

Living History – No report

Unfinished Business:

New Business –


- Motion by Brown, second by Delabre to purchase Diamond Point Phase II by owner items. Roll Call vote, Brown – aye, Lehnus – no, Betts – aye, Hebert – no, Delabre – aye. Motion carried.
- Motion by Brown, second by Delabre to purchase 3 vehicles. Roll Call vote, Brown – aye, Lehnus – no, Betts – no, Hebert – no, Delabre – aye. Motion failed.
- Motion by Betts, second by Hebert to purchase tractor only. Roll Call vote, Brown – aye, Lehnus – aye, Betts – aye, Hebert – aye, Delabre – aye. Motion carried.
- Motion by Lehnus, second by Betts to purchase proposed concession equipment. Roll Call vote, Brown – aye, Lehnus – aye, Betts – aye, Hebert – aye, Delabre – aye. Motion carried.
- Motion by Betts, second by Brown to allocate up to \$10,000 for development of practice infield. Roll Call vote, Brown – aye, Lehnus – no, Betts – aye, Hebert – no, Delabre – aye. Motion carried.
- Discussion held on park district comprehensive plan. No action taken.

Motion to adjourn to closed session at 6:15 pm by Betts, seconded by Lehnus. Roll call vote, Brown – aye, Lehnus – aye, Betts – aye, Hebert – aye, Delabre – aye. Motion carried.


Motion to reconvene to open board meeting at 6:30 pm by Hebert, seconded by Betts. Motion approved.

With no further business, Lehnus made a motion to adjourn the meeting at 6:31 pm, second by Brown. Roll call vote, Lehnus – aye, Betts – aye, Brown – aye, Hebert – aye, Delabre – aye. Motion approved

Respectfully submitted:



Kelly LaMore

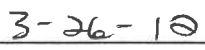


Date

Minutes approved at the board meeting on Monday, March 26, 2012.



Wayne Delabre, President



Date

BOURBONNAIS TOWNSHIP PARK DISTRICT

Invoices Paid 02/25/2012 - 03/23/2012

Date	Num	Name	Memo	Credit
02/27/2012	45568	Patricia Bolda	Program Refund	32.00
02/27/2012	45569	Bradley East School	Deposit Refund	50.00
02/27/2012	45570	Jaqueena Freeman	Rental DepositRefund	75.00
02/27/2012	45571	Krysten Perkins	Rental Deposit Refund	75.00
02/27/2012	45572	Mardi Saffer	Party Deposit Refund	77.50
02/27/2012	45573	Amie Smith	Program Refund	42.00
02/27/2012	45574	Julie Webb	Overpayment	17.00
02/27/2012	45575	Wanda Stetzo	Refund	4.50
02/27/2012	45576	Katherine Lyons	Refund	1.50
02/27/2012	45577	Zach Gifford	Yth Basketball	96.00
02/27/2012	45578	Robert Rosene	Youth Basketball	82.00
02/27/2012	45579	Austin Lagesse	Youth Basketball	48.00
02/27/2012	45580	Joseph Girot	Youth Basketball	64.00
02/27/2012	45581	Max Deyoung	Youth Basketball	34.00
02/27/2012	45582	Nathan Wadley	Youth Basketball	34.00
02/27/2012	45583	Trey Wilson	Youth Basketball	34.00
02/27/2012	45584	Jennifer Coronelli	Yth Basketball	48.00
02/27/2012	45585	3K Tree Service	Tree Removal	400.00
02/27/2012	45586	August Hill Winery	Wine tasting Fundraiser	571.80
02/27/2012	45587	Belson Steel Center	Supplies	215.01
02/27/2012	45588	Bethel Baptist Church	February Rent	300.00
02/27/2012	45589	Village of Bradley	Supplies	134.12
02/27/2012	45590	Brown & Brown	30 Passenger Buss	58.32
02/27/2012	45591	Call One	Phone	1,547.38
02/27/2012	45592	Kim Cole	Instructor	120.00
02/27/2012	45593	Converging Networks Group Inc	Phone/Network Service	47.50
02/27/2012	45594	Culligan Water Conditioning	Water Coolers	6.36
02/27/2012	45595	Delta Dental	March Premium	980.46
02/27/2012	45596	Discount School Supply	Program supplies	198.13
02/27/2012	45597	Fisher Auto Parts, Inc.	Equipment Parts	36.78
02/27/2012	45598	G & G/Broadway	Supplies	310.22
02/27/2012	45599	Karla Gifford	Petty Cash	82.86
02/27/2012	45600	Gordon Electric Supply Inc.	Supplies	28.46
02/27/2012	45601	Greenlee Supply	Custodial Supplies	185.26
02/27/2012	45602	Health Care Service Corporatio	March Premium	17,772.40
02/27/2012	45603	Illinois Assn of Park Districts	Board Evaluation	105.00
02/27/2012	45604	Illinois Department of Agricultur	Public Applicator License	20.00
02/27/2012	45605	Nicole Jenkins	Supply Reimbursement	15.00
02/27/2012	45606	Learning Tree	Supplies	40.26
02/27/2012	45607	Microtek	Services	562.50
02/27/2012	45608	Midwest Wine Selections LLC	Wine Tasting	742.27
02/27/2012	45609	Nature Calls Inc.	Port-a-Potties-	90.00
02/27/2012	45610	Office Depot	Various Supplies	127.16
02/27/2012	45611	Papa John's Pizza	Supplies	27.96
02/27/2012	45612	Petsmart	Supplies	170.44
02/27/2012	45613	Pinkerton Fuels & Lubricants	Fuel	1,067.60
02/27/2012	45614	Postal Pal	Supplies	111.39
02/27/2012	45615	Nancy Price	Supply Expense	20.31

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Date	Num	Name	Memo	Credit
02/27/2012	45616	Principal Life Insurance	March Premium	194.25
02/27/2012	45617	Provena St. Mary's Hospital	Pre-employ. screens	37.00
02/27/2012	45618	Shawnee Winery	Wine orders	143.67
02/27/2012	45619	Staples	Misc. Office Supplies	129.45
02/27/2012	45620	T.N.T. Pest Control	Pest Control	235.00
02/27/2012	45621	Hannah Tumblin	Program Supplies	25.85
02/27/2012	45622	Verizon	Phone services	112.07
02/27/2012	45623	Martin Whalen	Contract Fees/Supplies	1,209.20
02/27/2012	45624	Woody's EMS	Pump Repairs	279.80
02/27/2012	45625	Xtreme Promotional Products	Program supplies	3,436.51
02/27/2012	45626	SDG Group, Inc.	Screenings	115.00
02/27/2012	EFT102452	Commonwealth Edison	Electric	126.99
02/27/2012	EFT102453	Nicor Gas	Gas	866.57
02/27/2012	EFT102454	Nicor Gas	Gas	303.62
02/27/2012	EFT102455	Nicor Gas	Gas	233.06
02/27/2012	EFT102525	Commonwealth Edison	Electric	607.43
02/29/2012	EFT102450	A T & T	Phone	193.24
03/01/2012	EFT102451	Aqua Illinois	Water	52.75
03/02/2012	45649	SSPRPA	VOID: Reissued	0.00
03/02/2012	45650	Aflac	Insurance	224.24
03/02/2012	45651	Commonwealth Edison	Electric	895.77
03/02/2012	45652	Nancy Price	Sr. Trip	50.00
03/05/2012	45653	Illinois Assn of Park Districts	2012 Membership Dues	6,142.62
03/05/2012	45654	SSPRPA	Legislative Conference	94.00
03/05/2012	45655	Tara Wells	Zumba Instructor	187.20
03/05/2012	EFT102512	Nicor Gas	Gas	556.04
03/06/2012	EFT102456	Internal Revenue Service	Payroll taxes-1st Qtr	7,375.26
03/06/2012	EFT102457	Illinois Department of Revenue	Payroll Taxes 1st Qtr.	1,663.62
03/06/2012	EFT102507	Aqua Illinois	Water	166.76
03/07/2012	EFT102459	Illinois Department of Revenue	Sales Tax 2011-ES	426.00
03/08/2012	EFT102513	Commonwealth Edison	Electric	16.32
03/09/2012	EFT102458	Illinois Municipal Retirement Fu	IMRF W/H & Expense	6,772.90
03/12/2012	45675	Stephanie Arseneau	Program Refund	36.00
03/12/2012	45676	Kelly Brooks	Deposit Refund	652.00
03/12/2012	45677	Aimee Koronkowski	Deposit Refund	67.50
03/12/2012	45678	Jodi Latham	Deposit Refund	75.00
03/12/2012	45679	Bradley East School	Deposit Refund	50.00
03/12/2012	45680	Jill Smothers	Deposit Refund	75.00
03/12/2012	45681	Jennifer Stranges	Deposit Refund	75.00
03/12/2012	45682	Thunderbirds	Rental Refund	130.00
03/12/2012	45683	Delsiaca Wade	Deposit Refund	77.50
03/12/2012	45684	Lisa Stahulak	Deposit Refund	497.50
03/12/2012	45685	Zach Gifford	Yth Basketball	144.00
03/12/2012	45686	Robert Rosene	Youth Basketball	130.00
03/12/2012	45687	Austin Lagesse	Youth Basketball	72.00
03/12/2012	45688	Joseph Girot	Youth Basketball	120.00
03/12/2012	45689	Max Deyoung	Youth Basketball	51.00
03/12/2012	45690	Nathan Wadley	Youth Basketball	51.00

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Date	Num	Name	Memo	Credit
03/12/2012	45691	Trey Wilson	Youth Basketball	51.00
03/12/2012	45692	Jennifer Coronelli	Yth Basketball	24.00
03/12/2012	45693	Tom Breitenbucher	BB Referee	140.00
03/12/2012	45694	Andy Denault	Youth BB Referee	120.00
03/12/2012	45695	Chad Gagnon	Yth Basketball	120.00
03/12/2012	45696	Debby Kelly	VOID and Reissued	0.00
03/12/2012	45697	Craig Kingsnorth	Youth Basketball	160.00
03/12/2012	45698	Todd Lambert	Youth Basketball	80.00
03/12/2012	45699	Dee MacDonald	Youth Basketball	40.00
03/12/2012	45700	Wayne Meeks	Youth Basketball	160.00
03/12/2012	45701	Jeff Souligne	BB Referee	160.00
03/12/2012	45702	Rod Spezio	BB Referee	120.00
03/12/2012	45703	Jeff Voss	BB Referee	20.00
03/12/2012	45704	Tara Wells	Zumba Instructor	232.20
03/12/2012	45705	Airgas North Central	Supplies	124.13
03/12/2012	45706	Belson Steel Center	Supplies	185.76
03/12/2012	45707	Blick Art Materials	Program Supplies	26.19
03/12/2012	45708	Village of Bourbonnais	PFH Sewer	32.96
03/12/2012	45709	Village of Bradley	Sewer	61.51
03/12/2012	45710	Converging Networks Group Inc	Phone/Network Service	47.50
03/12/2012	45711	Culligan Water Conditioning	Water Coolers	20.00
03/12/2012	45712	Dex	Yellow Page Ads	174.63
03/12/2012	45713	Discount School Supply	Program supplies	84.01
03/12/2012	45714	Eye Med	March Premium	172.05
03/12/2012	45715	Fisher Auto Parts, Inc.	Equipment Parts	77.01
03/12/2012	45716	Fun Express	Program Supplies	179.19
03/12/2012	45717	G & G/Broadway	Spring Brochure	4,640.00
03/12/2012	45718	Lorrie Gibson	Consulting Services	475.00
03/12/2012	45719	Gordon Food Service	Food Purchases	1,174.57
03/12/2012	45720	Greenlee Supply	Custodial Supplies	579.68
03/12/2012	45721	Hidden Cove	Rental-Yth Basketball	924.00
03/12/2012	45722	Kankakee Area HR Managers A	KAHRMA Yearly Dues	75.00
03/12/2012	45723	Orell Lambert Farms	Hay	150.00
03/12/2012	45724	Learning Tree	Supplies	77.98
03/12/2012	45725	Menard's	February Purchases	795.53
03/12/2012	45726	Microtek	Services	381.45
03/12/2012	45727	Miner Electronics Corporation	Radio Repair	8.00
03/12/2012	45728	Nature Calls Inc.	Port-a-Potties-	90.00
03/12/2012	45729	Office Depot	Various Supplies	472.85
03/12/2012	45730	Petsmart	Supplies	96.24
03/12/2012	45731	Protection Associates, Inc.	Alarm Repair	228.50
03/12/2012	45732	Rhode Island Novelty	Event Supplies	138.82
03/12/2012	45733	SDG Group, Inc.	Screenings	50.00
03/12/2012	45734	Roto-Rooter	RS Repair	65.00
03/12/2012	45735	Silver Ridge	Horse Maintenance	160.00
03/12/2012	45736	Sparkle Boutique Party Studio	Rec. Program	130.00
03/12/2012	45737	Stoller International	Parts	171.93
03/12/2012	45738	Tyson Engineering Inc.	DP Survey	195.00

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Date	Num	Name	Memo	Credit
03/12/2012	45739	U.S. Bancorp Equipment Finan	Copiers	479.00
03/12/2012	45740	Valley Glass Company	RS Door Repair	106.00
03/12/2012	45741	Wayba Productions Inc.	Program Expense	225.00
03/12/2012	EFT102508	Aqua Illinois	Water	123.22
03/14/2012	EFT102505	A T & T	Phone	247.73
03/15/2012	EFT102509	Aqua Illinois	Water	27.77
03/15/2012	EFT102510	Aqua Illinois	Water	49.08
03/15/2012	EFT102511	Aqua Illinois	Water	42.42
03/19/2012	45742	Debby Kelly	Youth Basketball	160.00
03/20/2012	EFT102506	A T & T	Phone	171.31
03/20/2012	EFT102515	Internal Revenue Service	Payroll taxes-1st Qtr	6,798.90
03/20/2012	EFT102516	Illinois Department of Revenue	Payroll Taxes --1st Quarter	1,678.17
03/20/2012	EFT102517	Internal Revenue Service	Payroll taxes-1st Qtr	630.00
03/21/2012	45743	Systeme Huntingdon, Inc.	Interpretive Sign	768.50
03/22/2012	EFT102514	Commonwealth Edison	Electric	561.21

Total**87,845.14**